

Draft Minutes of a meeting of Bridge Parish Council
Thursday 8 September 2016 in Bridge Village Hall at 7.30 p.m.

PRESENT Cllrs A Atkinson, Fawke, Dhillon, Hodges, Davies and Sole.

46/16-17 Apologies for absence were received from Cllrs Corfield and R Atkinson.

47/16-17 Declaration of Interest & Lobbying and written Declarations of Disclosable Pecuniary Interests - there were none.

48/16-17 The minutes of the Parish Council meetings held on 14 July 2016 were confirmed as a true record and signed and dated by the Chairman.

49/16-17 Matters arising from the minutes not covered under item 7 of the agenda.

- The Clerk reported that Cllr Corfield is looking into who is merging the parish website databases regarding village groups. **(ACTION: Cllr Corfield)**
- Trimming of Higham Lane hedge. Clerk to contact London offices of the property owners-once details have been supplied by Cllr Davies **(ACTION: Clerk and Cllr Davies)**
- Sandbags have yet to be removed from the High St-though this has been promised by SERCO. A request to replenish the village supplies will be made. **(ACTION: Clerk)**

50/16-17 Report from Canterbury City Councillor Simon Cook

- Villagers can meet the Kent Police and Crime Commissioner at the forthcoming RAMP meeting in the Guildhall on 19 September. Cllr Cook will forward any questions raised by villagers in advance.
- The Parish Council (and villagers more generally) might wish to respond to the current Highways England consultation on how the new lorry park close to the M20 should be used. Just at times of Operation Stack or more frequently to deter parking in layby's and country lanes?
- The Mountfield park developers have not addressed the issues raised in the recent consultation about a new junction suggested for Town Hill/Station Rd/Bridge Hill. KCC need to raise this matter through Highways officers. Villagers should contact Cllr Northey about this if interested Cllr Cook undertook to find out about the route taken by SERCO lorries at times of maximum traffic in the village on Thursday mornings. Can the routes be changed to enable villagers to get to work and school on time? **(ACTION: Cllr Cook)**

51/16-17 Report from Kent County Councillor Michael Northey

- The PC was encouraged to write formally to Cllr Northey about the proposed junction (see above 50/16-17). Cllr Atkinson will resend information about the proposed junction to Cllr Northey. **(ACTION: Clerk and Cllr Atkinson)**
- KCC has always intended for the use of the new lorry park to go beyond simply easing congestion caused by Operation Stack.
- Road repairs continue.
- Cllr Northey's members funds (£720) to be spent on new signs to discourage HGV's on Station Rd
- School examination results by Kent Schools will be published definitively in January 2017 on the KCC website.
- In response to questioning Cllr Northey said he would follow up the promised report on drainage problems found in Bridge by the recent survey team. (It has not yet been received by the Parish Council). Cllr Atkinson will write to Cllr Northey about the problem of communicating with villagers about the survey work in August. **(ACTION: Cllr Northey and Chair)**

52/16-17 Disposal of business from the last meeting

Recreation Ground: Cllr Hodges went through a list of outstanding jobs on the recreation ground:

- “no dog” signs will be provided by Canterbury City Council within a few weeks.
- the parish website (and Facebook page) will remind villagers that dogs are not allowed on the recreation ground.
- Cllr Davies will remove the spare wire netting from the sandbag store.
- Glazing quotations are still awaited from the BVST.
- The PC still needs to find a contractor to carry out the work to the tarmac path close to the school gates.
- The clerk will clarify the position of SERCO with regard to emptying all of the bins on the recreation ground.
- The Environment Agency will carry out an autumnal weeding of the overgrowth in the Nail Bourne.
- The clerk will write to the Tennis Club about loose hedge cuttings and to the Health Centre about continuing damage to the new wire fence close to the youth shelter.
- The sharp edges on the bridge are to be smoothed out-with an estimate to be sought from Baptye.
- The new gate key will be given to the BVST
- Cllr Hodges is organising a working party on the recreation ground to prepare for the autumn on Saturday 1 October from 9.00 am. All villagers are welcome. **(Action: Cllr Hodges, Clerk, Cllr Davies)**

Neighbourhood Plan: Prof Connor spoke of recent activity and especially the impetus provided to the plan by planning consultant Jim Boot. 2 meetings have been held since the July Parish Council meeting. Bridge will shortly submit its plan for a health check and will follow guidance from Mr Boot about the need for sustainability assessments.

53/16-17 Reports from Representatives to Outside Bodies.

- Minutes had been received from meetings of the BVST. Cllr Davies will represent the PC on 13 September.
- Cllr Atkinson reported on the meeting with the Local Plan Inspector on 19 July 2016. Canterbury City Council were not content that the allocation of 40 houses in Bridge should be left to the Neighbourhood Plan. The Parish Council awaits the Inspector’s conclusions this autumn with interest..

54/16-17 Matters for discussion and action.

- Council appointed Lionel Robbins to replace Kevin Funnell as the parish’s internal auditor.
- Cllr Fawke has a data stick showing all of the latest amendments to the Mountfield Development in South Canterbury. There will be no new housing associated with this development south of the A2.
- Cllr Davies will approach a villager he knows about the planting and maintenance of a new flower bed underneath the village sign. **(ACTION Cllr Davies)**
- The Clerk will produce a to do list for all items on the play area which emerged from a recent playground safety inspection report. **(ACTION Clerk)**
- The village drainage report was not available for the meeting. Cllr Atkinson reported that new gullies had been discovered in the CCTV monitoring of the drains, though full details can be expected in the report.
- Council agreed to press ahead with tree reduction work in the Green Court area, to enable more light to penetrate the paved areas. The necessary permissions from CCC and KCC will be sought in the next two weeks. Costings of other items being considered for the area will be made. A villager will be approached to produce a drawing of the proposed amendments. **(ACTION Clerk)**
- The retention of documents policy was adopted.
- The Mill Centre lease from Canterbury City Council to the Parish Council was circulated prior to the meeting. All Mill Centre leases will be signed simultaneously and councillors were asked to raise any concerns with the Chair by Saturday 17 September. Councillors are to let

him know even if they have no queries about the draft lease. Mr Gulvin will send the Clerk a copy of the CIO documentation. **(ACTION Mr Gulvin and all councillors)**

- The new councillor will be co-opted at a meeting to be held at 7.00 p.m, in the Hunter Room
- Consideration of the proposed policy on Unreasonable Customer Behaviour was deferred until the October meeting. **(ACTION: Chair)**
- There will be a newsletter produced before Christmas-Cllr Corfield has already started to prepare a document though more copy is required. **(ACTION: Cllr Corfield)**

55/16-17 The Correspondence list was noted.

56/16-17 Receipts were noted of £730.51 (VAT refund) and £4.53 Bank Interest.

57/16-17 The following items for payment were authorised:

Payee	Amount	Purpose
Philip Wicker (Clerk)	£1,434.12	Salary and office allowance for August and September
Wellers Hedley	£662.40	Legal services relating to the Mill Centre lease negotiation
Ian Sargent	£421.80	4 cuts/mole visits and extra mowing
Cllr Hodges	£6.30	Travel expenses
Wicksteed Leisure Ltd	£3,904.74	Supply and installation of new cradle swings
Sturry Parish Council	£135.00	10 hours work for handyman
Sturry Parish Council	£19.29	Materials for store on recreation ground
Playsafety Ltd	£113.40	Annual playground safety inspection
A.R. Baptie Ltd	£156.00	Recreation Ground gate repair
Jim Boot	£849.27	Neighbourhood Plan Consultant
Ryan Meadows	£499.00	Interim payment for pavilion groundworks

58/16-17 Points of Information:

Parking outside the new Post Office. Cllr Davies asked if new bollards could be installed to prevent pavement parking. To be raised formally at the next meeting.

- Cllr Fawke asked whether Canterbury City Council had abdicated its duty to ensure an archaeological investigation had been carried out prior to building work starting at a property in Beech Hill. Cllr Cook suggested that the PC should adopt a policy about archaeological investigations in designated parts of the village if it so wished.

The meeting concluded at 9.12 p.m.

**The next meeting of Bridge Parish Council will be on
Thursday, 13 October 2016 at 7.30 p.m. in Bridge Village Hall**