

Minutes of  
**BRIDGE PARISH COUNCIL PARISH COUNCIL MEETING**

Minutes of the meeting held on Thursday 11<sup>th</sup>.September 2014 in Bridge Village Hall

- Present;** Cllrs Hodges (Chairman), Atkinson, Corfield, Edmonds, Hill, Moon, Ward, Wortham and CCC Cllr Cook.
- 42/14-15** **Apologies for absence;** There were apologies for absence from Cllr Wilmshurst and KCC Cllr Northey
- 43/14-15** There were no Declarations of Interest & Lobbying and written Declarations of Disclosable Pecuniary Interests on agenda items.
- 44/14-15** The minutes of the Parish Council meeting held on 10<sup>th</sup>.July 2014 were confirmed as a true record and signed by the Chairman.
- 45/14-15** **Matters arising;** There were no matters arising from the Minutes.
- 46/14-15** **Report from CCC Cllr Simon Cook;** There were small amounts of money available in the budget for local projects. Councillors should contact Cllr Cook with requests. The City Council proposed to revert to the Committee system of government. The new structure was being designed by a committee led by an independent chairman. Residents were welcome to contribute ideas to the process. CCC was considering selling off small parcels of land which were surplus to its needs.
- 47/14-15** **Disposal of business from the last meeting**
- a. **Recreation Ground** – Cllr Ward reported that the safety inspection report had been received. There were no significant risk factors identified. The Recreation Committee would consider whether any of the matters mentioned in the report needed immediate attention. **Action; Recreation Ground Cttee**  
A pile of rubbish had been left on the recreation ground at the back of a house on Riverside Close. The Clerk to contact the Residents' Association Chairman to ask him to contact the owner. **Action; Clerk**  
Cllr Hodges reported that volunteers from the Kentish Stour Countryside Partnership had cleared the area near the top gate. Children from the primary school would be planting 100 plug plants in the next few days. There would be a working party on the ground on Saturday 18<sup>th</sup> October.  
It was agreed that a committee of Cllrs Hodges, Hill, Corfield Atkinson and Wilmshurst would meet soon to discuss how to approach Cantley to negotiate an extension of the current recreation ground lease.  
The sand bag store still needed to be cleared and the youth shelter seat needed to be replaced. **Action : Cllrs Moon and Wilmshurst**  
A clip on the guttering needed to be re-fixed.
- b. **Neighbourhood Plan** – Prof Connor reported that the first draft of the Neighbourhood Plan had been collated and was being formatted. It would be printed and distributed to every household in Bridge for comment. An on line version would be available. There would be an event in the village hall on 1<sup>st</sup> November at which residents would be invited to discuss the draft.
- c. **Nailbourne Pollution** – Cllr Atkinson was attending a series of meetings concerned with Nailbourne flooding. KCC were planning to resurface Brewery Lane and Bridgeford Way in the autumn. While this work was going on the City Council would install the mechanism for flood gates at the ford. Non-return valves were being installed in some properties in Patribourne and it was hoped some would be installed in Riverside Close.
- d. **School Parking** – There was nothing further to report because of the school holidays. Cllr Moon would keep the Parish Council informed of any progress.

- e. **Bridge Emergency Plan** – Cllr Wortham said that an outline plan would be presented to the Parish Council in October. This would be an on-going document subject to amendment as situations changed. The Committee were contacting other services so that plans could be coordinated. A database of vulnerable residents would be compiled and this would be subject to Data Protection Legislation. It was agreed that the current location of the sandbag store was not appropriate. A decision on whether to purchase a new store would be taken at the October meeting. The best location for such a store was under consideration. It would need to be easily accessible for a vehicle.
- f. **First Aid Courses** – It was agreed to defer any decision until after the Community First Responder had spoken to the Council in October.

**48/14-15 Reports from Representatives to Outside Bodies**

KALC AGM – 16<sup>th</sup> July – Cllrs Hodges & Hill – Report circulated  
 Bridge Village Sports Trust Minutes – 11<sup>th</sup> August 2014 – Circulated via email  
 Ecology Workshop – 6<sup>th</sup>. September – Cllr Hodges  
 Code of Conduct Meeting with CCC – 10<sup>th</sup>. September – Cllr Hodges

**49/14-15 Notice of Proposed Tree Work in a Conservation Area**

The following proposals were noted:

41 Union Road Bridge  
 Crown reduce one yew by 30%  
The Vicarage, 23 High Street, Bridge  
 Remove holly tree to ground level.

**50/14-15 Matters for Discussion and Action**

- a. **Capital Grant Scheme** – There were no suggestions for suitable projects.
- b. **Amendment to Standing Orders** – It was agreed to amend Standing Orders to comply with the Openness of Local Government Bodies Regulation 2014. **Action; Clerk**
- c. **Community Flood Warden** – It was agreed to appoint a Community Flood Warden for Bridge. Richard McCarthy agreed to undertake the role. Others could be co-opted to assist in an emergency. Cllr Hodges thanked Mr McCarthy for taking on the role.
- d. **Community First Responders** – Item deferred to October meeting
- e. **Review of Polling District & Polling Places** – Councillors did not wish to recommend any changes either to the polling district or location of the polling station following the electoral boundary changes. **Action; Clerk**
- f. **Bridge in Bloom** – It was agreed to spend up to £50 on vouchers, flowers and engraving of trophies for 'Bridge in Bloom'. Cllr Hodges thanked Cllr Edmonds and Mrs Vicky White for judging the competition. The presentation of awards would take place in Mansfield Court residents' lounge on 24<sup>th</sup>. September at 2.30pm. Councillors were invited to attend.
- g. **Right of Parish Councils to sell any electricity they generate through local schemes** – It was agreed to support this initiative. **Action; Clerk**
- h. **Planning Committee** – Cllr Hill agreed to sit on the Planning Committee when Cllr Moon stood down temporarily from November until early 2015.
- i. **Date of 2015 Annual Parish Meeting** – The Annual Parish Meeting would be held on Thursday 30<sup>th</sup> April 2015.

**51/14-15 Correspondence** – Noted

**52/14-15. Bank Transfers**

The transfer of £4,000 between parish accounts was noted

**53/14–15** The following items were authorised for payment; (note that 2 signatures are required on the invoice, cheque stub and cheque)

Payee	Amount	Purpose
Canterbury City Council*	£48.70	Printing of PC Spring newsletter, minutes & agendas
Christobel Seath – Clerk*	£663.89	Clerk's salary and office allowance for July 2014
Post Office Ltd*	£145.56	PAYE & Employer NI Contribution July 2014
Christobel Seath – Clerk *	£55.10	Petty cash
AJL Garden Services *	£219.55	Recreation ground maintenance July 2014
PKF Littlejohn*	£360.00	External audit fee for year ended 31 March 2014 £300 + £60 vat
Christobel Seath – Clerk	£663.89	Clerk's salary & allowance for August 2014
Post Office Ltd	£145.56	PAYE and Employer NI contribution for August 2014
Mark Esdale	£14.70	Train fare to London for training session 30.5.14 Neighbourhood Plan (Neighbourhood Plan Account)
Bridge Village Hall Management Committee	£34.50	Hire of Hunter Room for Neighbourhood Plan Committee (5 sessions) Neighbourhood Plan account
Bridge Village Hall Management Committee	£66.00	Hire of hall for PC meeting + APM & extra Planning Committee (6 sessions)
Savills Client Account	£275.00	Recreation ground rental 25/3/14-28/9/14
Christobel Seath – Clerk	£59.99	AVG Internet Security Protection 2 years £49.99 + £10.00 vat

\* Paid in August

#### **54/14-15 Any Other Business**

**a. Absence of Cllr Moon** – Cllr Moon told the Council that he may not be able to attend Council meetings from November until early 2015 for personal reasons.

**b. Community First Responder Appeal, Littlebourne** –It was decided not to send a donation to Littlebourne for equipment for their Community First Responder. **Action; Clerk**

**c. Autumn Newsletter** – Councillors were asked for contributions for the Parish Council's Autumn Newsletter to be sent to Cllr Corfield.

**d. Christmas Drinks** – The Parish Council Christmas drinks would be held on 11<sup>th</sup>. December after the Council meeting. The Planning Committee would therefore start at 6.45pm and the Council meeting at 7.00pm.

**e. Recreation Ground Working Party** –Volunteers were asked to join the working party on the recreation ground on the morning of Saturday 18<sup>th</sup> October.

The meeting closed at 9.12 p.m.

The next meeting of Bridge Parish Council be on Thursday 9<sup>th</sup>. October 2014 at 7.30 pm in Bridge Village Hall.