

# BRIDGE PARISH COUNCIL MEETING

## DRAFT

Minutes of the meeting held on Thursday 9<sup>th</sup> September at 7.30pm in Bridge Village Hall

Present: Cllrs Lewis, Beesty, Beinder, Corfield, Dobson, Edmonds, Esdale, Gulvin and Hill

**62. The minutes of the meeting held on 8<sup>th</sup> July 2004 were confirmed and signed by the chairman**

### **63. Disposal of Business from the last meeting**

- a. **Recreation Sub Committee** had drawn up a list of regular checks to be carried out weekly and monthly on the Bridge Recreation ground. The Recreation Committee proposed that Councillors carried out the checks on a monthly rota, and that councillors arrange a replacement if they are unable to carry out the checks during their rota time. The clerk to write to Mr Taylor thanking him for his offer to help.
- b. Two 5ft pre treated **picnic benches** had been ordered and delivered for the recreation ground.
- c. **Bridge Down Notice Board**- Quotes from JK Property Services and Serco to build a notice board had been received. Although there was very little difference in the two quotes, it was agreed to ask JK Property Services to build the notice board and Serco to install the notice board.

### **64. Reports from Representatives to outside bodies**

- a. Received the report from Cllr Gulvin about Little Stour & Nailbourne River Management Group. The next meeting will be held on 19<sup>th</sup> February.
- b. Received the report from Maurice Smith following a visit to SERCO. The Clerk is to contact Serco to arrange for a larger bin liner to be padlocked to the inside of the litter bin near the play area, like the bin near the Patricbourne Road and to arrange for a dog bin in the High Street at the north end of the tree area away from the seat.

### **65. Reports from Advisory Committees**

#### **a. Environment: Footpaths & Trees – Noted**

- ii. **i. Notice of Proposed work to trees in a conservation area order has been served**  
Woodland rear of Four Seasons, Meadow Close, Bridge – Fell elm tree, fell 3 sycamore trees, cut back yew from house and chimney flue, remove lower branch from beech tree, remove stem from beech tree, fell suppressed beech tree, fell dead yew. Jon Lambourne has agreed to this work being carried out as it is to dead or damaged trees. Copy to Joan Monk.

#### **Notice to Proposed Work to Trees In a Conservation Area (for information only)**

Copies sent to Joan Monk

The Red Lion Inn, The High Street, Bridge

Netherbury, Meadow Close, Bridge

The Dell, Bridge Hill, Bridge

24 High Street, Bridge

9 Conyngham Lane, Bridge

Renville Farm, Bridge

Beechmount, Conyngham Lane, Bridge

7 Riverside Close, Bridge

Lantern Cottage, Higham Lane

Lynton House, 83 High Street, Bridge – Cllr Esdale declared an interest

Bridgeford House, Brewery Lane, Bridge

### **66. Matters of Discussion and Action**

- a. Christmas Tree Lights - Cllr Esdale had spoken to an event insurance company and was doubtful that they could provide the insurance cover required. He had also spoken to CCC and understood that if SERCO install the trees then the council may pay the bill as they do in the City Centre. He will continue his discussions with them and report back at the next meeting. Cllr Gulvin suggested that another option to consider would be one large tree located in the centre of the village.
- b. Recreation Ground – Joan Monk had given Cllr Lewis a plaque to go on a tree in the Recreation Ground. It was agreed which tree the plaque should be placed on.  
ROSPA Playground inspection. Minor remedial work is to be carried out. Councillors' noted the inspector's comments about the swing barrier but agreed this proposal would create a greater risk, no action is to be taken.  
Richard Taylor's planned work is too expensive, Cllr Beesty, will paint some of the playground equipment with hammerite paint and Cllr Esdale will ask John Keldris to look at the underside of the slide.  
Shed- Cllr Gulvin reported that a skip had been arranged for 2<sup>nd</sup> October to remove the old shed and the contents. He asked for volunteers to come along and help. Cllr Lewis agreed to cut down some trees at the same time so the debris could be disposed of in the skip. The grass around the area will need to be cut with a strimmer.  
The youth football team has not joined the league this season, but will continue to play friendly games on the pitch.  
The Pavilion – The floor of the shower is in need of repair. Cllr Gulvin reported that quotes for the work are being obtained.  
Parking at the Recreation Ground on a Sunday morning. Residents of Riverside Close are complaining about cars parked in their road. The problem has arisen because ramblers for the Elham Valley are meeting and parking their cars in the car park before the football teams arrive. The clerk is to write to the Ramblers Association asking them to park up the hill and not in the car park as the car park is for the user of the recreation ground.
- c. Rural Housing Trust Affordable Housing. A spokesperson for the trust is to be invited to a meeting of both Parish Councillors and the Parish Plan group. Cllr Dobson is to arrange this meeting.
- d. Future of the top allotment. – the last tenant has now left the allotment. Cllr Gulvin explained that Charlie Gooch for the Conyngham Estate looks after the top allotment. He will arrange for the site to be cleared.
- e. Councillors agreed that street lighting in the High Street on the bridge near the seat would be a good idea, Cllr Gulvin will speak to Dr and Mrs Mills to see if they would put a light on the wall outside Riverhouse.
- f. Traffic Issues – The clerk is to arrange a meeting with Ruth Goudie of Kent Highways to discuss local issues and for an update on the meeting last year. Cllr Esdale is to find his notes from the previous meeting. Cllr Vye, Cllr Anderson and Maurice Smith will be invited to the meeting.
- g. Bridge in Bloom – There is no silverware to present to the winner of the private householder section of the competition. It was agreed to purchase some glasses and then for Cllr Edmonds to arrange the presentations with the Kentish Gazette. The clerk is to send a letter to Margaret Jones thanking her for her help judging the competition.
- h. Audit of Recreation Grounds, Open Spaces, Village Halls and Burial Grounds for CCC. It was agreed that there are no Open Spaces in the parish. Cllr Gulvin is to mark on the map provide by CCC the recreation ground the village hall and the burial ground for the clerk to return to CCC.
- i. Canterbury Open space Strategy. No discussion took place.
- j. Traffic calming in High Street. To be included on agenda for meeting with Ruth Goudie.
- k. Higham Lane/Higham Court Forecourt. Various measures were discussed including a roundabout and speed ramps, however as Higham Lane is privately owned a meeting will have to be arranged with the landowners and Kent Highways. The clerk is to write to Furley Page for details of the owner of Higham Lane.
- l. Laurie's Way – Cllr Gulvin will ask the owners of The Close to cut back the hedge.
- m. Cross over at the allotment. The planning department at CCC had approved vehicular access. Cllr Gulvin will obtain quotes from contractors for the work to be carried out for the next meeting.

## 67. Correspondence

Of the Correspondence received the following was of note:

**Parish Council Concurrent Function Grant Scheme – Options for Street Lighting and Bus Shelter.** Councillor agreed to transfer street lighting to the City Council, and to keep responsibility for the bus shelter. The clerk to write to CCC informing them of this decision.

**New Waste Collection arrangements - Talk by East Hants District Council** on 29<sup>th</sup> September. No one available to attend.

**KRCC Wheels –2-Work questionnaire.** The clerk to return.

**Wealden Consultancy Ltd** – (an accountant recommended by the audit office to prepare the accounts and complete the annual audit). Cllr Esdale proposed that as his fees were expensive and he understood RBS Accountings figures that the audit should continue with RBS Accounting.

68. Note that the external auditor had approved the accounts for the year ending 30<sup>th</sup> March 2004
69. Letter of authorisation to transfer £3,000 between the two bank accounts held by Bridge Parish Council
70. The following items were authorised for payment:

<b>PAYEE</b>	<b>AMOUNT</b>	<b>PURPOSE</b>
KCC Commercial Services	£892.66	1 <sup>st</sup> ½ yearly grounds maintenance 2004
Serco	£305.50	Litter Picking Apr to Sep 04
Playground Management Ltd	£ 78.14	Playground site annual inspection
FPD Savills	£225.00	Cantley Estates 1/2yearly Rents
Mervyn Gulvin	£113.75	Crossover at the Allotments
Tina Burchell	£332.17	Maternity pay August
Carol Baker	£369.08	Pay August
Britannic Outdoor furniture*	£360.73	2 benches for recreation ground

\*previous cheque no.147 for £378.35 cancelled

**The next meeting of Bridge Parish Council is on Thursday 14<sup>th</sup> October 2004 at 7.30pm in Bridge Village Hall.**

The meeting closed at 10.25 p.m.