

BRIDGE PARISH COUNCIL MEETING

Minutes of the meeting of Bridge Parish Council held in the Hunter Room on Thursday 11th September at 7.30 pm in Bridge Village hall

Present: Cllrs, Beesty, Dobson, Edmonds, Esdale (chairman 2003/4), Gulvin, and Hill (vice chairman 2003/4), Cllr Lewis

68 Apologies for Absence

Apologies were received from Cllrs Beinder and Corfield

69 Minutes of the meeting held on 10th July 2003

The minutes of the meeting held on 10th July 2003 were confirmed and signed by the chairman.

70 Disposal of Business from the last meeting

- a. It was agreed not to use the return cheque facility from Lloyds.
- b. It was agreed to order an electronic version of the standing orders at a cost of £14.98. It was agreed that the Parish Council would not take the matter of revising sections 39 and 40 of standing orders any further. It was agreed to revise section 53 to read 'Reports shall be submitted in writing to the clerk at least 7 clear days before the next meeting of the Council.'

71 Reports from Representatives to outside bodies

a. Allotments. –It was noted that the clerk has received a quote for sheds at the allotments from Kent Sectional Builders of £992.00 per shed. It was noted that KAPC have advised the Parish Council not to issue any tenancies until a lease has been signed with Cantley Estates.

b. Parish forum- It was agreed that Cllr Dobson would attend the Parish Forum meetings.

72 Reports from sub-committees

a. Environment: Footpaths & Trees

Notice of Proposed work to trees in a conservations area

River House, 67 High Street Bridge- to crown thin and crown reduce three Silver Birch trees along rear boundary garden by 20%. To crown lift to the main forks on each tree as necessary.

Willows, Patricxbourne Road, Bridge- fell 1 common lime. Pollard other common limes to previous cutting points.

The Dacha, Patricxbourne Road, Bridge- fell eucalyptus tree in front garden

b. Recreation Ground

- i) It was agreed that the clerk would investigate the costs of placing a fence around the children's play area at the recreation ground.
- ii) It was agreed that the clerk would contact Canterbury City Council to order two new cycle exclusion notices at the recreation ground.
- iii) It was agreed that the clerk would contact Richard Taylor about repainting the wooden rocking toys at the children's play area.
- iv) It was agreed that the clerk would write to Jon Lambourne and ask for a written report about the condition of the sycamore trees which are overhanging 65 Riverside Close. It was agreed to ask Mark Jones for additional advice if Jon Lambourne is unable to provide a written report.

c. Streets, Footways and Lighting

- i) It was noted that Martin Sollis of Canterbury City Council has agreed to clear the footpath path between Union Road and Filmer Road of nettles.
- ii) It was noted that Martin Sollis has provided an extra bin along Bifrons path.
- iii) It was noted that Richard Taylor has written regarding the Steps to Bridge Down
- iv) Blocked gully in private access to garage in Western Avenue. – It was agreed that clerk would write to the owners of the garages at Western Avenue and suggest that they liase with the City Council with regard to the matter of the blocked gully.

d) Finance Committee

It was agreed not to create a finance committee. It was agreed to amend the risk assessment to remove any references to a finance committee.

e) Planning Sub Committee

It was noted that the planning sub committee meeting has been postponed this month.

74 Canterbury AdScene

It was noted that Emma Foster of Canterbury AdScene is interested in promoting local activities.

75 Clic 4 Bridge

It was noted that the Clic 4 Bridge Course started on 9th September 2003.

76 Environment and street Scene

It was noted that the clerk would collect and post any completed questionnaires.

77 David Waters

It was noted that the clerk has received a letter of resignation from David dated the 16th July 2003 together with a blank P46. It was noted that David has been paid for work completed in February and March 2003.

78 Ragwort at Brickfields

It was agreed that the clerk would write to Canterbury City Council with regard to the ragwort that had been found in Brickfields area.

79 Parish Plan

It was noted that a public meeting has been arranged for 23rd October 2003 at 7.30pm and that Cllr Dobson has registered the Parish Council's interest with the Countryside Agency.

80 Periodic Electoral Review of Kent County Council

It was noted that the Boundary Committee has produced draft recommendations on future local government arrangements for Kent County Council.

81 Parking on Western Avenue

It was agreed that the clerk would write to Highways department to ask for advice and guidance about the provision of double yellow lines near the garages at Western Avenue.

82 Publicity Group - It was agreed that Cllr Dobson would obtain quotes for providing additional notice boards at the back of the village hall and at Bridge Down.**83 Planning-** It was agreed not to invite a member of the planning department to the next meeting.**84 Canterbury District Transport Conference-** It was agreed that Cllr Esdale would attend the conference on 14th October.**85 Assets Register and Street Light Inventory.** It was agreed that Cllrs Hill and Dobson would dispose of the star writer and Jubilee mugs in Hunter Room. It was agreed that Cllr Esdale would check the accuracy of the street light inventory provided by Seeboard Contracting Services.**86 Filing Cabinets-** It was agreed that the clerk would order either 2 two-drawer filing cabinets or one four-drawer cabinet depending on the space available the Hunter room cupboards.**87 Annual Return for Audit** –It was noted that the completed return for the external annual audit can be viewed at 3, Cranmer Close Bokesbourne from 8th September to

25th September 2003. It was agreed that the clerk would ask Michael Stewart to provide an amended set of accounts in layman's terms as provided in previous years.

- 88 **Canterbury District Local Compact-** It was noted that East Kent Council for Voluntary Service has produced a draft copy of the Canterbury District Local Compact.
- 89 **Quality Parish Council Scheme-** It was agreed that clerk would apply for the 'working for your council' training course at a cost of £130.00. It was agreed that the chairman would produce an annual report at the Annual Parish Meeting.
- 90 **Sealing of Documents**
It was agreed to authorise the updated standing order to Seeboard Contracting Services of £120.36 per month from September 2003.
- 91 **The following items were authorised for payment:**
- a. Petty cash £49.93 (postage 12.32, stationery £22.97, travel £8.75, VAT £5.89)
 - b. RBS Accounting Solutions- - £223.25 (year end account preparation)
 - c. Cllr Beinder — £47.00 – (KAPC course fees) and £19.93(car allowance). Total £66.93
 - d. KCC Landscape services- - £629.80 (half yearly grounds maintenance)
 - e. Hunter Room Hire -£3.00 (Allotment Society Meeting- 2nd July 2003)
 - f. Clerk- £50 (office allowance August) and £369.08 (wages August 2003) Total £369.08
 - g. Seeboard - £3.20 August maintenance
 - h. Canterbury City Council- £724.25(election costs)
 - i. Seeboard Contracting services- £120.36 (maintenance September 2003)
 - j. FPD Savills- £225- (half yearly rent of recreation ground)
 - k. Copy print- £50.00- (newsletter)
 - l. Audit commission- £293.75 (external audit 2003)
 - m. ROSPA- £101.05 (playground check and risk assessment)
- 92 It was agreed that the date of the next meeting would be 9th October 2003 at 7.30pm. It was agreed that the planning sub committee would meet prior to this meeting at 7pm.