

Draft Minutes of a meeting of Bridge Parish Council
Thursday 13 October 2016 in Bridge Village Hall at 7.30 p.m.

PRESENT Cllrs R Atkinson, Fawke, Dhillon, Hodges, Davies, Sole, Corfield and Dhaliwal.

Cllr Dhaliwal was welcomed to the Council as the newly co-opted Councillor.

63/16-17 Apologies for absence were received from Cllr A Atkinson and KCC Councillor Michael Northey

64/16-17 Declaration of Interest & Lobbying and written Declarations of Disclosable Pecuniary Interests - there were none.

65/16-17 The minutes of the Parish Council meetings held on 8 September 2016 were confirmed as a true record and signed and dated by the Vice Chairman.

66/16-17 Matters arising from the minutes not covered under item 7 of the agenda.

- Cllr Corfield is looking into who is merging the parish website databases regarding village groups. **(ACTION: Cllr Corfield)**
- Cllr Davies reported the trimming of Higham Lane hedge can be carried out and the landowner notified. **(ACTION: Clerk and Cllr Davies)**
- A check will be made to see that the village has the required number of sandbags. **(ACTION: Cllr Davies)**
- 2 quotes have now been received for the remedial work needed on the recreation ground footpath, and one quote has been received for repairs to the metallic footbridge crossing the Nail Bourne into the Recreation Ground. **(ACTION: Clerk)**
- Cllr Davies will approach a villager he knows about the planting and maintenance of the flower bed underneath the Bridge village sign. **(Action : Cllr Davies)**
- Permission is not required from Canterbury City Council to thin the trees on Green Court as they lie outside the conservation area. However, permission still needs to be sought from KCC. **(ACTION: Clerk)**

67/16-17 Report from Canterbury City Councillor Simon Cook

- SERCO refuse collection should not happen in the High Street at the hours of peak traffic.
- Remedial work is being undertaken to improve drainage in the village.
- The next meeting of RAMP (10 November at 7.00 pm in the Guildhall) will decide on aspects of Parish Council funding allocations for the next 4 years.
- A report has been commissioned to look in detail at the merging of 5 East Kent district councils into one. The Parish Council will be consulted on the proposed merger and on the implications of an extension of powers for Parish Councils.
- In response to a question from Cllr Fawke, Cllr Cook advised contact be made with KCC about school buses.

68/16-17 Report from Kent County Councillor Michael Northey

The following report was read out by the Clerk in the absence of Cllr Northey:

There are currently two live KCC consultations on the KCC website. The first set of proposals- if they come off- will have a beneficial effect on our local problems with parked lorries.

1. The new Local Transport Plan (pp 43 and 44) deal with the Canterbury area. Of special interest are pp 17 and 18, which deal with proposals to get rid of the need for Operation Stack and also address the countywide problem of lorries parking in layby areas overnight. As well as the big lorry park on the M20, there are proposals to provide a series of overnight lorry parks. Kent County Council (KCC) hope the government will then give them and the police powers to move lorries from laybys, to use these dedicated facilities. Consultation closes 30 October.

2. Adult Social Services are launching a consultation, to close on 4 November, on the care of the elderly.

69/16-17 Disposal of business from the last meeting

Recreation Ground: Cllr Hodges went through a list of outstanding jobs on the recreation ground:

- “no dog” signs will be provided by Canterbury City Council within a few weeks. **(Cllr Fawke)**
- the parish website (and Facebook page) will remind villagers that dogs are not allowed on the recreation ground. **(Cllrs Fawke and/or Corfield)**
- It was decided to locate two new litter bins on the recreation ground (near the pavilion and on Patribourne Rd) **(Clerk to arrange with Canterbury City Council)**
- The issue of working parties will reappear on the February 2017 agenda.
- After discussion concerning the current upkeep of the pavilion, it was decided to produce a list of action items for the BVST with a deadline for completion. A request for checking of the building after each weekend use of the facilities will also be made. **(Clerk)**
- Following discussion of the recent cleaning of the riverbed by the Environment Agency it was decided to write a letter to the agency expressing concerns raised in the discussion. **(Clerk)**

Neighbourhood Plan:

- A meeting of the group was held on 30 September which provided a checklist of urgent actions for all members. A meeting is to be held with Canterbury City Council on 13 October 2016.

70/16-17 Reports from Representatives to Outside Bodies.

- Minutes had been received and circulated from the 13 September 2016 BVST meeting.

71/16-17 Matters for discussion and action.

1. Christmas trees will be erected on 3 December and removed on January 7 2017. Thanks were expressed to Mr Esdale for his continuing involvement.
2. A review of roles and responsibilities will result in a reformulated list to be circulated prior to the next meeting for approval. **(Clerk)**
3. Council agreed to the replacement of the cradle swings and expect to consider manufacturers' quotations at the next meeting. The list of jobs to be carried out as a result of the recent safety report on the play area was noted.
4. Recent works as a result of the recent drainage report were noted.
5. A drawing is awaited of the proposed developments in Green Court. The budget provision of £5,000 in this financial year is to be retained. **(Cllrs Fawke and Sole)**
6. Councillor Dhillon will produce a report for each meeting of the Parish Council, on Speedwatch activity and findings. **(Cllr Dhillon)**
7. Council decided to scrutinise final versions of both Mill Centre leases before signing them.
8. Council agreed to adopt the Unreasonable Customer Policy unanimously.
9. Cllr Corfield, assisted by Cllr Dhaliwal will produce a newsletter. Copy deadline: 1 November 2016. **(Cllr Corfield)**
10. Council agreed to adopt the KALC awards scheme for 2017.

72/16-17 The October Correspondence list was noted.

73/16-17 Receipt of a £10,000 transfer into the current account from the reserve account and a further receipt of £94 were noted.

74/16-17 The following items for payment were authorised:

Payee	Amount	Purpose
Philip Wicker (Clerk)	£617.77	Salary and office allowance
Wellers Hedley	£57.60	Legal services relating to the Mill Centre lease negotiation
HMRC	£154.40	Tax on clerk's salary
Cllr Hodges	£4.50	Travel expenses
Ryan Meadows	£2000+£499	On account for pavilion works
Ryan Meadows	£1689	Final invoice for Pavilion groundworks
Cllr Dhillon	£31.82	Expenses-Queen's event
Cllr Davies	£25	2 x padlocks and keys
PKF Littlejohn	£240	Annual return
KALC	£72	Outstanding training bill (Oct 2015)
Cllr Hodges	£35.98	Wild Flower project
Cllr Hodges	£11.79	Wild Flower project
Jim Boot	£332.00	Consultancy fees-Neighbourhood Plan
Philip Wicker	£44.59	Petty Cash top up
Crackin' Glass	£151.56	Pavilion glazing repair
Ian Sargent	£215.90	2 cuts/2 mole inspections/cutting suckers

**75/16-17
Points of**

Information:

Following discussions with, and general agreement from Councillors, it has been agreed to move the Clerk to scale point 26 with effect from 1 October 2016. The next review date will be 1st Oct 2017.

- Councillors are asked to be alert to fly tipping especially on Tuesday afternoons in the vicinity of Higham House.
- Thanks were recorded to Cllr Corfield (and others) for the excellent Art in Bridge exhibition
- Bonfire night celebrations on the Recreation Ground will take place on 5 November
- Cllr Dhaliwal agreed to be the new Bridge and Patricbourne correspondent for the Kentish Gazette.
- Disposal of green waste on the recreation ground to be an agenda item at the next meeting.
- A mid-year report on the Parish Council's current account expenditure was tabled.

The meeting concluded at 9.07 p.m.

**The next meeting of Bridge Parish Council will be on
Thursday, 10 November 2016 at 7.30 p.m. in Bridge Village Hall**