

## BRIDGE PARISH COUNCIL MEETING

Minutes of the meeting of Bridge Parish Council held on Thursday 9<sup>th</sup> October 2003 at 7.30 pm in Bridge Village hall

**Present:** Cllrs Beesty, Beinder, Dobson, Esdale (chairman), Gulvin, Hill (vice-chairman), and Lewis

### 92. Apologies for absence

Apologies were received from Cllrs Corfield and Edmonds.

### 93. Minutes of the meeting held on 11<sup>th</sup> September 2003

The minutes of the meeting held on 11<sup>th</sup> September 2003 were confirmed and signed by the chairman.

### 94. Disposal of Business from the last meeting

- a. The Parish Council rejected the motion to pay £300 for a consultant's report from Jim Quaife for the sycamore trees at the recreation ground.
- b. It was agreed to adopt the financial regulations produced by KAPC subject to amending section 3.2 to read 'No expenditure may be incurred that will exceed the amount provided in the revenue budget', deleting section 6.5 and amending 9.4 to read 'Any sums found to be irrecoverable and any bad debts shall be reported to the Council and shall be written off in the year'.

### 95. Reports from Representatives to outside bodies

- a. **Parish forum-** the Parish Council received the report from Cllr Beesty concerning the Parish Forum meeting.
- b. **Mill Centre-** It was agreed that the clerk would write to David Kincade to request the date of the next Mill Centre meeting.
- c. **Allotments-** Cllr Dobson reported that the cost to the Parish Council for installing 7 sheds excluding VAT from Kent Sectional Builders would be £3472, from the Langley Packing Company would be £3402 and from Quinneys would be £3930.12. Cllr Dobson reported that that the cost to the Parish Council for installing shed bases from the Langley Packing Company would be £945.

### 96. Reports from sub-committees

#### a. Recreation Ground

It was noted that weeds have engulfed some of the newly planted trees.

#### b. Streets, Footways and Lighting

- i. It was noted that the Kent Highways have cleared the drains outside 12 High Street.
- ii. It was agreed that the clerk would write to Mr Booth and thank him for maintaining the alleyway leading to the Hunter Room.
- iii. It was noted that David Latham has said that the bus clearway lines will be repainted at the bus stop along the High Street next to the dentist.
- iv. The receipt of a letter from Southern Water was noted confirming that there are now no blockages at the Western Avenue end of Saxon Road.
- v. It was noted that Serco has agreed to place a new bin adjacent to the bus shelter by the dentist.
- vi. It was noted that Kent Highways requires an approved contractor to install the bench along the Broadway. It was agreed that the clerk would complete the insurance claim form for the bench that was thrown into the river in 2001.
- vii. It was noted that Canterbury City Council is considering the Parish Council's Capital Funding Bid for a streetlight along Conyngham Lane.

#### c. Environment: Footpaths & Trees

- i. It was agreed that the clerk would write to East Kent-County Environment Management to request the replacement of the anti slip wire over the footbridges at the water meadow by Brewery Lane.
- ii. It was noted that Kent Wildlife Trust has designated Whitehill Wood, Lower Hardres as a site of special interest

**97. Notices of proposed works to trees in a conservation area:** the following notices of proposed work have been received:

- i. 51 High Street- repollard lime tree to front of house
- ii. Lodescroft, Patribourne Road- remove dead branch from sycamore, fell dead elm and remove dead lilac from rear of garden

**98. Christmas Trees** It was agreed that Cllr Esdale would contact the residents of Bridge High Street with regard to supplying Christmas Trees again this year.

**99. Stand pipes at Allotments** It was agreed to install additional standpipes at the allotments at a cost of £252.78 to B&Q and £169.79 for the hire of a mini digger.

100. **Litter Collector at recreation Ground:** The Parish Council rejected the motion to recruit a Litter Collector at Recreation Ground. It was agreed to investigate private companies that might undertake the work.

101. **Bourne View:** It was agreed that the clerk would write to Kent Highways with regard to repairing the first 5-10 metres of Bourne View.

102. **Recreation Ground Fees 2004/5:** It was agreed to set the fees for the recreation ground as follows: Exiles at Bridge £300, Broomfield £200, Tennis club £100, Bridge Football Club £100 and BVST £10.

103. **Traffic Priority Sign:** It was agreed that the clerk would write to Canterbury City Council to request a sign indicating that traffic going up the hill near the allotments should have priority.

104. **Bridge School:** It was agreed to allow the school to use the recreation ground on Wednesday afternoons for this term subject to the agreement of Allianz Cornhill Insurers PLC and following conditions that the area is not used when the ground is wet and that no lines or pitches are marked out on the ground.

105. **Street monitors report:** It was agreed that the clerk would write to Canterbury City Council to request that they review the process of spraying weeds on the Green at Western Avenue. It was agreed that the clerk would write to Kent Highways to request that all the streets signs be repainted in the village and that the 'Road flooded' sign be removed from Brewery Lane.

106. **Recreation Ground Review:** It was agreed that the recreation ground sub committee would undertake a review of the whole recreation ground.

107. **ROSPA report:** It was agreed that Cllr Esdale would remove the bolt sticking out from the slide and that the clerk would obtain quotes for repairing the wet pour at the children's play area.

108. **Budgets and reserves:** It was agreed to transfer £ 1307 to the allotment capital project reserves from the precept. It was agreed to accept the quotes for sheds and bases from the Langley Packing Company Ltd. It was agreed that Cllrs Gulvin, Hill, Esdale and the clerk would meet to set a draft budget and bid for concurrent functions for prior to the next meeting.

109. **Speed Limit Mill Lane:** The Parish Council noted the receipt of draft documents of intention to make orders of a 30 mph speed limit at Mill Lane Bridge from KCC.

110. **Members allowances:** The receipt of a letter from Mark Ellender of CCC regarding the Local Authorities (members allowances) was noted.

111. **Newsletter:** The Parish Council approved the latest newsletter produced by publicity group.

112. **Receipts:** The receipt of £425.78 from H M Customs and Excise was noted.

113. **Authorisation of items for payment:** The following items were authorised for payment:

T Burchell- £50 (office allowance September) and £ 308.78 (salary September)

Nailbourne Scout Group £20 (donation. reissue of cheque number 886)

Society of Local Clerks- £130 (clerk's training)

KAPC-£14.98 (electronic standing orders)

Bridge Village Hall Management Committee- £23.00 (Hire of the Hunter room and village hall)

D.R. Possee £45 (supplying and maintaining planters)

Petty cash £49.21 (reimbursement September)

British Telecom £59.71 (clerk's line rental and calls)

Chairmans Ltd- £110 (filing cabinets)

Time Finance- £180.18 (allotment standpipes)

G Hayes- £169.79 (digger hire- allotments)

Bridge Village Hall Management Committee- £23 (Hall Hire)

Seeboard Energy- £199.69 (power August and September)

Streetmaster- £670.93 (bench)

114. **It was agreed that the date of the next meeting would be 13th November 2003 at 7.30pm.**