

## BRIDGE PARISH COUNCIL MEETING

Minutes of the meeting of Bridge Parish Council held on Thursday 13<sup>th</sup> November 2003 at 7.30 pm in Bridge Village hall

**Present:** Cllrs Beinder, Corfield, Dobson, Edmonds (arrived at 8pm), Esdale (chairman), Gulvin, Hill (vice-chairman), and Lewis

### 115. Apologies for absence

Apologies were received from Cllr Beesty

### 116. Minutes of the meeting held on 9th October 2003

The minutes of the meeting held on 9th October 2003 were confirmed and signed by the chairman.

### 117. Reports from Representatives to outside bodies

**a. KAPC-** The Parish Council received a report from Cllr Beesty regarding the KAPC meeting on 8th October 2003.

**b. Police Forum-** The Parish Council received a report from Cllr Beesty regarding the Police Forum Meeting on 23rd September 2003.

**c. Bridge Village Sports Trust-** The Parish Council received the report from Cllr Gulvin concerning the meeting of Bridge Village Sports Trust on 7<sup>th</sup> October 2003. It was agreed that Cllr Beesty would attend the meeting of BVST on 9<sup>th</sup> December 2003.

**d. Allotments-** The Parish Council received a report from Cllr Dobson dated 7<sup>th</sup> October 2003 concerning the costs of sheds and bases at the allotments.

### 118. Reports from sub-committees

#### a. Environment: Footpaths & Trees

##### i. Notice of Proposed work to trees in a conservation area for which a tree preservation order has been served

April Cottage, 1 Meadow Close Bridge- re-pollard sycamore trees, hawthorn and ash trees on boundary of property and Bourne Lodge to previous cutting points.

23a Union Road Bridge- remove large limb of walnut tree over neighbours building and to lift the low growth all round as required. Remove major dead wood from tree. Tidy growth of group of conifers. Remove upright limb of apple tree and prune as required. Reduce willow by 50% and reshape.

#### b. Streets Footways and lighting

i. It was noted that Kent Highways are not responsible for the road surface of Bourne View.

ii. It was noted that Canterbury City Council has agreed to paint a white line along the road in front of the gate to the allotments to stop cars parking.

iii. It was noted that Martin Sollis of Canterbury City Council has arranged for a contractor to clear the dead weeds from the green at Western Avenue.

**119.** It was agreed that Cllr Gulvin would attend the Rural Area Member Panels (North and South) meeting on 24th November 2003 and that Cllr Esdale would attend the meeting on 26th January 2004.

**120.** It was noted that a risk assessment has been sent to Allianz Cornhill Insurers PLC for the erection of Christmas trees along the High Street.

**121.** It was noted that the clerk has received the 'Working with your Council' training pack and that the AQA certificate in local Council Administration is suitable for clerks and councillors.

**122.** It was agreed that the clerk would write to the Kent Highways with regard to repairing the Rough Patch of ground near the church and the bakery.

**123.** It was agreed to accept the quote from Langley Packing Company for sheds and bases at the allotments.

**124.** It was agreed that the environment sub committee would contact Jon Lambourne, the City Council's arboricultural officer, with regard to a request from the owner of 9 Riverside Close to cut back an ornamental cherry tree and a sycamore tree at the recreation ground which overhang the property.

**125.** The Parish Council agreed the budget for 2004/5. It was agreed to adjust the precept request if necessary to meet any shortfall in the concurrent functions funding request 2004/5.

**126.** The Parish Council agreed the reserves for 2003/4.

**127.** It was agreed to withhold any comments about the reservoir at Broad Oak until a formal application has been made.

**128.** It was agreed to incorporate the 'code of practice for local councils in handling complaints' into the standing orders.

**129.** It was agreed that Cllr Esdale would look at ways to promote Broadband Internet access in Bridge.

**130.** The receipt of £10 from BVST was noted.

**131.** It was agreed approve the amended accounts produced by RBS accounting solutions for 2002/3 at the next meeting.

**132.** It was agreed to use John E McMillan and Associates part wall surveyors to deal with the construction issues between the new extension at 26a High Street and the village hall external wall, subject to Ms Meredith accepting all the costs incurred.

**133. Authorisation of the following items for payment (note that 2 signatures are required on the invoice, cheque stub and cheque):**

T Burchell- £50 (office allowance September) and £ 308.78 (salary September)

Colin Beesty £9.98 (travel)

Bounty Pest Control £164.50 (pest control)

Seeboard Contracting Services £120.34 (October maintenance- less 2p on invoice)

Mervyn Gulvin- £35 (photocopying)

M Esdale £3.10 (refreshments) and £8.00 (trophy engraving)

Seeboard Contracting Services £120.36 (November maintenance)

Seeboard Energy £83.81 (October power)

Helen Daley, (Youth Group Grant)- £69.16 (start up costs)

Petty Cash £32.66 (reimbursement October)