

Minutes of a meeting of Bridge Parish Council
Thursday 12 May 2016 in Bridge Village Hall at 7.30 p.m.

Prior to the official business being conducted, Mr Danny Scullion the new Local Community Volunteer Warden introduced himself to the meeting. His post is for a trial 6 month period. He can be contacted on 07703 454190.

PRESENT Cllrs A Atkinson, Fawke, R Atkinson, Brooks, Dhillon
Apologies for absence were received from Cllrs Corfield, Hodges and Sole

1/16-17 Election of Chairman and Vice Chairman for 2016-2017. Cllr Atkinson was proposed as Chairman by Cllr Fawke and seconded Cllr Dhillon and elected unanimously. Cllr Fawke was nominated as Vice Chairman by Cllr Rosemary Atkinson seconded by Cllr Brook and elected unanimously.

2/15-16 Areas of Responsibility to Committees and Outside Bodies
Councillors' new responsibilities were agreed, see list below. Some of the remaining vacancies will be filled on the appointment of a co-opted councillor. Cllr Brooks is no longer on the Mill Centre Management Committee.

3/16-17 Declaration of Interest & Lobbying and written Declarations of Disclosable Pecuniary Interests-there were none.

4/16-17 The minutes of the Parish Council meetings held on 14 April 2016 were confirmed as a true record and signed by the Chairman.

5/16-17 Matters arising from the minutes not covered under item 7 of the agenda.

- a) Cllr A Atkinson to update the Emergency Plan policy and upload to the website
- b) The new cradle swings have been ordered from Wicksteeds
- c) The First Aid course ran on 10 May
- d) Kent County Council have yet to remove the dead trees in Ford Close
- e) Further guidance is still sought on the dispensation for councillors to discuss housing issues.

(ACTION: Clerk)

6/16-17 Report from Canterbury City Councillor Cook.

The Mill Centre lease is making headway. Cllr Cook attended the recent Mountfield Park consultation event and felt that there was more to be discussed, but that an attempt is being made to listen to local representations. He thanked the Parish Council for offering local cubs and beavers the opportunity to plant flowers on the recreation ground.

7/16-17 Report from Kent County Councillor Michael Northey (KCC)

Kent County Council is pleased that the forced academisation of schools has been dropped. He updated the meeting on the circumstances to be used henceforth when schools can be forced into this status. 72% of Kent's secondary schools are academies and 27 % of primaries.

8/16-17 Disposal of business from the last meeting

Recreation Ground.

Having reviewed recent vandalism in the pavilion area it was decided to return to the issue at the next meeting. The Clerk will look into the cost and practicality of installing security equipment. Cllr Hodges' thanks to many different groups involved in the maintenance of the recreation ground were passed on. The handyman will be engaged to carry out the tasks highlighted in the meeting-such as the repositioning of the no dogs sign in the children's play area. Danny Scullion (Kent Community Local Volunteer Warden) will be briefed about current security concerns. **(ACTION: Clerk)**

Neighbourhood Plan: The Clerk reported that the plan is being redrafted with the additional of a section on housing following the recent village consultation. The next meeting is on 27 May. Notification of a grant to assist in the process of developing the plan is awaited.

Village event on 12 June to mark the Queen's 90th birthday: Cllr Dhillon reported that all is in hand and thanked Mr Moon for his assistance. Volunteers will be needed on the day. An email about the event will be sent to all councillors 2 weeks prior to the event. Cllr Cook agreed to arrange for a litter pick by the Cubs and Beavers from 4.30-6.30

9/16-17 Reports from Representatives to Outside Bodies.

Minutes from various bodies had been circulated prior to the meeting.

Cllr Atkinson reported on the meeting (7 May 2016) regarding the Mountfield development. He expressed concerns about the implications for the road layout at the Town Hill junction with Bridge Hill and also about the proposed new junction on the A2. More meetings are needed about this and he hoped that Kent County Council would be represented at them. Cllr Atkinson felt the impact of the new development in the area of Bridge south of Town Hill had not been properly considered. Cllr Northey expressed a wish to be kept informed of all future meetings. Council agreed to provide up to £400 to assist with an independent review of the traffic data underlying the Mountfield proposals. The findings of this review will be ready for the Parish Council to make its formal response to the proposals (by 27 May 2016).

(ACTION: Clerk and Chair)

Cllr Brooks reported that the BVST had met on 19 April (minutes are as yet unavailable. The BVST are aware of damage to windows, the malfunctioning of the male toilet and the problems arising from the unclean state in which the pavilion can be left by sporting groups. The next BVST meeting is on 19 July. A letter is to be sent to the BVST clarifying the Parish Council's interpretation of relevant aspects of the recently signed Memorandum of Understanding. **(ACTION: Clerk)**

Cllr Fawke reported on the recent AGM of the allotment association.

10/16-17 Matters for discussion and action.

- (1) Council agreed to renew the Parish Council insurance with Came and Company as per the previously circulated notice of renewal.
- (2) Following discussion with Mr Esdale, Council agreed to adopt a central archive email box at £20 for 1 gigabyte of emails. Parish Council policy on how long emails are to be retained is to be reviewed. Mr Esdale offered to improve spam filters for councillors. **(ACTION: Mr Esdale and Clerk)**
- (3) Council agreed to allow the school to use the recreation ground for parking on the day of the school fete. A letter will be sent by the clerk setting out the terms and conditions. **(ACTION: Clerk)**
- (4) A new parish councillor will be co-opted at a special meeting on 7 June in the Hunter Room at 7.00 p.m. Applicants will be invited to complete a form by Friday 3 June. Notices will be published to villagers about this as soon as possible.
- (5) The Parish Council will respond to the formal outline planning application on the Mountfield site. It will be drafted by the Clerk to incorporate all the opinions of parish councillors. Discussion took place about the provision of school places in Kent and in particular in response to the Mountfield development. 500 houses will need to be built and occupied before a decision will be taken about the building of a new primary school. The new road junction on the A2 will be built at the start of the development process. Concerns over the traffic implications are ongoing-the Chair will meet again with the Chair of Bekebourne Parish Council and the South Canterbury Alliance to discuss further. Bridge Parish Council will request a meeting with Marisa White of KCC through Cllr Northey on the issue of school places. **(ACTION: Clerk, Chair and Cllr Northey)**
- (6) The recent Kent Association of Local Councils' award to former Cllr John Hill was noted.
- (7) 2 separate RAMP (Rural Area Member Panel) applications will be made to Canterbury City Council for funding to assist with the purchase of traffic signs and litter bins for the recreation ground and the Bekebourne layby. This will done in time for the June RAMP meeting. **(ACTION: Clerk)**

(8) Council agreed to adopt Cllr Corfield's written suggestion about conducting a health and safety review of the playground. The council will not renew its contract with the Play Inspection company to conduct the annual survey of the safety of the playground equipment. **(ACTION: Recreation Ground Councillors)**

(9) The Clerk reported on recent delays in the drawing up of the Mill Centre lease.

(10) The item on the pavilion was discussed under item 7 (see above)

(11) The safety of access to the Higham lane bus was discussed. The Clerk will take these matters up with the KCC Highways steward. However, the bus shelter is officially with the boundary of the parish of Bishopsbourne. **(ACTION: Clerk)**

(12) Council resolved decided not to support non Bridge activities with Parish Council funds-such as the Elham Valley walking festival.

(13) Databases currently held on the parish website regarding clubs and societies will be merged by Mr Esdale. He will incorporate an automatic emailing system so that the information is kept up to date. **(ACTION: Mr Esdale)**

11/16-17 Tree works in a conservation area were covered by the planning committee.

12/16-17 The Correspondence list was noted.

13/16-17 Receipts were noted as follows: £31,075 Precept and Grant funding from Canterbury City Council; £333.39 RAAC fund (Queen's birthday event); £300 from KCC members grant for Queen's birthday celebrations.

14/16-17 The following items for payment were authorised:

Payee	Amount	Purpose
HMRC	£120.00	Taxation on councillor's allowances
Came and Company	£1,697.51	Council's insurance policy
Philip Wicker	£37.48	2 black ink cartridges
Kent County Playing fields association	£20.00	Subscription for 2016
Bounty Pest Control	£81.12	Mole catching on the Recreation ground
Cllr Alan Atkinson	£112.18	Refreshments for Annual Parish meeting-taken from Chair's allowance
Cllr Hodges	£15.92	Wild Flower project
Philip Wicker	£744.97	Salary and office allowance
Cllr Hodges	£4.50	Mileage
Ian Sargent (Mown and grown)	£195.90	2 cuts and inspection and resetting of mole traps

15/16-17 Points of Information

- Proposals for a solar panel farm in Bridge and Nackington have been revived by the developer-the Clerk will circulate relevant previous Parish Council correspondence to councillors. If necessary, the planning committee will meet prior to the next formal meeting scheduled for 9 June. **(ACTION: Clerk)**
- Road signs discouraging heavy goods vehicles to use unsuitable roads will be discussed at the next meeting.

The meeting concluded at 9.30 p.m.

The next meeting of Bridge Parish Council will be on Thursday, 9 June 2016 at 7.30 p.m in Bridge Village Hall

RESPONSIBILITY	COUNCILLOR/S
ACRA (Alliance of Canterbury Residents' Association)	Cllr Fawke
Allotment Association	Cllr Fawke
Art in Bridge	Cllr Corfield
Bridge in Bloom	Cllrs R Atkinson and Brooks
Bridge Primary School Liaison	Cllrs Hodges and Brooks
Bridge Village Sports Trust	Cllr Brooks
Christmas trees coordination	Mr Mark Esdale
Emergency Planning Committee	Cllrs Fawke, A Atkinson and Dhillon
Environment – Footpaths	Mr Richard McCarthy
Environment – PROW Warden	
Environment -Tree Warden	<i>Planning Committee to decide</i>
Finance Committee	<i>All Parish Councillors</i>
Financial Controls/monthly oversight	Cllr Sole
Flood Warden	<i>Emergency Planning Committee</i>
Kent Assoc of Local Councils – Canterbury	Cllrs Hodges and A Atkinson
Litter Picking Co-ordination	Cllr R Atkinson
Mill Centre Management Committee	
Little Stour & Nailbourne River Man Group	Cllr A Atkinson
Neighbourhood Plan Committee	Cllrs Hodges, A Atkinson, R Atkinson and Fawke
Newsletter Editor	Cllr Corfield
Planning Committee	Cllrs Corfield, Hodges and Fawke (Chair)
Police Liaison	
Recreation Ground Committee	Cllrs Hodges, Brooks, R Atkinson, Dhillon
Rural Area Member Panel Meetings	Cllr Fawke
SCA (South Canterbury Alliance)	Cllr Fawke
Snow Clearance Co-ordination	<i>Emergency Planning Committee</i>
Speedwatch Co-ordination	Cllrs Fawke and Dhillon
Village Hall Management Committee	
Village Website	Cllr Corfield and Mr Mark Esdale
Welcome pack	Cllr R Atkinson
Wild Flower Project	Cllr Hodges