

Minutes of
BRIDGE PARISH COUNCIL PARISH COUNCIL MEETING

Minutes of the meeting held on Thursday 8th. May 2014 in Bridge Village Hall

- Present;** Cllrs Hodges (Chairman), Atkinson, Corfield, Hill, Moon, Ward, Wilmshurst, Wortham and CCC Cllr Cook
- 1/14-15** **Election of Chairman and Vice Chairman** – Cllr Hodges was nominated as Chairman by Cllr Corfield, seconded by Cllr Hill, Cllr Atkinson was nominated by Cllr Moon but failed to secure a seconder. Cllr Hodges was therefore elected as Chairman of the Parish Council for a further year. Cllr Hill was nominated as Vice Chairman by Cllr Corfield, seconded by Cllr Wilmshurst and re-elected Vice Chairman of the Parish Council for a further year.
- 2/14-15** **Areas of Responsibility to Committees and Outside Bodies**
Councillors' new responsibilities were agreed, see attached list. Cllr Moon would approach a local resident to co-opt onto the Emergency Planning Committee and report back to the Parish Council in June. **Action; Cllr Moon**
- 3/14-15** **Apologies for absence;** There were apologies for absence from Cllr Edmonds and KCC Cllr Northey
- 4/14-15** There were no Declarations of Interest & Lobbying and written Declarations of Disclosable Pecuniary Interests on agenda items..
- 5/14-15** The minutes of the Parish Council meetings held on 10th. April 2014 were confirmed as a true record and signed by the Chairman.
- 6/14-15** **Matters arising;** There were no matters arising from the Minutes.
- 7/14-15** **Report from CCC Cllr Simon Cook;** Cllr Cook apologised for not attending the Annual Parish Meeting the previous week. The Canterbury Local Plan consultation had not yet started but anyone was free to write to the Council about it. The formal consultation would begin in early June and last for 6 weeks. The City Council had passed a motion to revert to a 'Committees' system and abandon the 'Strong Leader and Executive' model of governance. The Boundary Commission consultation continued. Rural Area Members Panels had funding available up to £7,500 per Panel for local schemes and it would be distributed on a 'first come, first served' basis.
- 8/14-15** **Report from KCC Cllr Michael Northey;** (by email) Cllr Northey commented that he was pleased to see work had started in Bekesbourne Road and that further work was due to begin on 12th. May at Bekesbourne Lane.
- 9/14-15** **Disposal of business from the last meeting**
- a. **Recreation Ground** – Cllr Wortham would take over the inspection folder from Cllr Ward. **Action; Cllr Wortham**
There was a broken windowpane and broken bracket in the pavilion. It was agreed that Cllrs Moon & Wilmshurst would assess what work was needed to be done on the pavilion and report back
Wooden frames which had been left on the recreation ground would be disposed of.
The youth shelter seat would be replaced. **Action Cllr Moon & Wilmshurst**
Cllr Moon agreed to request empty sandbags from CCC so that the sand left in the old store could be used to fill them. **Action; Cllr Moon**
- b. **Neighbourhood Plan –** Adrian Verrall of Canterbury City Council would meet with the Neighbourhood Plan Committee the following day. The Parking

- Survey was being undertaken. Speedwatch volunteers would help with a traffic count. A consultation event was planned for May 17th in the village hall.
- c. **Mill Centre-** Cllr Cook reported that a decision on the future of the Mill Centre would be made by CCC's Executive in July. Some questions had been raised on the Business Plan and application to take over the lease. They would be answered by members of the Committee. A potential funding source had been found but any application would need to be lodged before 26th. June. It was hoped to get an informal response from CCC before that date.
 - d. **Nailbourne Pollution** – Cllr Atkinson reported that sewage was no longer being pumped into the Nailbourne upstream of Bridge but pumping continued on the other side of Patribourne. Money for flood alleviation would be a problem. Currently CCC was using money from contingencies for small schemes. Southern Water would be urged to recommence their operations on the local sewers.
 - e. **Higham Lane Bus Shelter** – Cllr Hodges said that a KCC engineer had reported that moving the bus shelter would not make it any safer. Cllr Hodges had observed the bus stop on three early mornings and had not seen any problems with its use at that time However she did express concerns at the speed at which traffic travelled along the road. After much discussion it was agreed that Cllr Cook would liaise with Cllr Northey about the possibility of making the whole of the stretch of the road from Bridge Hill to the Valley Road safer by introducing a 40 mph speed limit. In addition the parish council would write to Stagecoach asking to ensure that drivers did not ignore the request bus stop at Higham Lane. The original complainant would be informed of the council's decision. **Action; Clerk**

10/14-15 Notice of proposed work to trees in a Conservation Area

To note the following proposal;

Bridge Recreation Ground

On Eastern boundary fell one storm damaged Norway maple tree

On South West boundary reduce 2x Alder trees back to point of last reductions

11/14-15 Matters for Discussion and Action

- a. **Audited Accounts for 2013-14** The internal auditor's report was noted and the Parish Accounts for 2013-14 were signed by the Chairman of the Parish Council and the Clerk as Responsible Financial Officer. **Action; Clerk**
- b. **Canterbury Local Plan** – Cllr Hodges had drafted and circulated a response to the Canterbury Local Plan. As the official consultation period had not yet commenced, councillors were asked to send any further comments to Cllr Hodges for inclusion in the final, revised submission.
- c. **Bridge Village Fete** – Councillors agreed that they would allow Bridge School to use the recreation ground for parking at the village fete on 14th.June, should a request be received. If the weather was wet, Cllr Ward and Cllr Moon were to decide on whether the recreation ground would be damaged by the car parking.
- d. **Membership of the South Canterbury Alliance-** After some debate it was agreed to subscribe to membership of the SCA. At the end of the year the position would be reviewed and a decision made as to whether it was useful to belong to both SCA and the Alliance of Canterbury Residents' Associations (ACRA). **Action; Clerk**

12/14-15 Correspondence – Noted

13/14-15 Bank transfers;

The council noted the transfer of £3,000 between Parish Council accounts

14/14-15. The following receipts were noted;

Canterbury City Council - Parish Precept - £29,980.00

Canterbury City Council Concurrent Function Funding - £3,522.97

15/14–15 The following items were authorised for payment; (note that 2 signatures are required on the invoice, cheque stub and cheque)

Payee	Amount	Purpose
Kent County Playing Fields Association	£20.00	Annual Subscription for 2014/15
Christobel Seath – Clerk	£663.89	Clerk’s salary and office allowance for April 2014
Post Office Ltd	£145.56	PAYE & Employer NI Contribution April 2014
Parochial Church Council	£110.00	Donation to ‘On the Nail’ for 2014/15
Christobel Seath – Clerk	£22.99	Canon Black printer cartridge £19.16 + £3.83 vat
Kevin Funnell	£50.00	Independent Internal Audit 2013/14 Accounts
AON UK Ltd.	£1,979.15	Parish insurance premium June 2014/May2015 (including 6% Insurance Premium tax)

16/14-15 Any Other Business

- a. It was agreed to include an update on the new computer for the parish council on the June agenda.
- b. The Clerk reported that Cllr Wortham had been added to the list of cheque signatories for the Parish Council.

The meeting closed at 8.45p.m.

The next meeting of Bridge Parish Council be on Thursday 12th. June 2014 at 7.30 pm in Bridge Village Hall.