

## **Draft Minutes of BRIDGE PARISH COUNCIL MEETING**

Minutes of the meeting held on Thursday 12<sup>th</sup> May 2005 in Bridge Village Hall

Present : Cllrs Lewis, Beesty, Beinder, Corfield, Dobson, Edmonds, Hill and Gulvin.

- 1. Apologies for absence:** Apologies for absence were received from Cllr Esdale.
- 2. Presentation by Jennifer Shaw on Affordable Housing.** Ms Shaw of Action with Communities in Rural Kent addressed the meeting and circulated a draft local affordable housing needs survey for comment. Amendments to the draft covering letter were suggested and a revised letter and survey will be sent to the Council for approval within the next fortnight. It was agreed that the survey would be distributed to every household in the village in early July. Meanwhile the Council will publicise the forthcoming survey in the village.
- 3.** The minutes of the meeting held on 14<sup>th</sup> April 2005 were confirmed and signed by the Chairman.
- 4. Election of the Chairman for 2005-2006**  
Cllr John Hill was nominated as Chairman by Cllr Gulvin, seconded by Cllr Edmonds and elected unanimously. The Council thanked the out-going Chairman, Cllr Lewis, for the excellent work he had done during the past twelve months.
- 5. Election of Vice Chairman for 2005-2006**  
Cllr Ann Edmonds was nominated as Vice- Chairman by Cllr Gulvin, seconded by Cllr Hill and elected unanimously.
- 6. Appointment of Representatives to Outside Bodies**  
The following councillors and local people were appointed as representatives to outside bodies;
  - a) Parish Council Police Forum – Cllrs Lewis and Esdale
  - b) Kent Association of Parish Councils – Cllr Beesty
  - c) Village Hall Management Committee – Cllrs Beinder and Esdale
  - d) Mill Centre Management Committee – Cllrs Dobson and Gulvin
  - e) BVST – Cllr Gulvin
  - f) Nailbourne & Little Stour River Management Group – Cllr Gulvin
  - g) Allotment Association - Cllr Dobson
  - h) Parish Plan – Cllrs Dobson and Hill
  - i) Rural Area Member Panel Meeting – Cllrs Esdale and Hill
  - j) Parish Forum Meetings – Cllr Edmonds
  - k) Rural Youth Bus/ Youth Group Meetings – Cllr Dobson
  - l) KRCC – Cllr Corfield and Joan Monk
  - m) Street Monitor Meetings – Cllr Esdale
  - n) Art in Bridge Committee – Cllr Dobson
- 7. Appointment of Members of the Planning Committee**  
The following were appointed as members of the Planning Committee;  
Cllrs Beinder, Edmonds and Lewis.

- 8. Appointment of Representatives to Advisory Committee.**
- a) Recreation Ground – Cllrs Beesty, Corfield and Gulvin
  - b) Streets, Footways and Lighting – Mr & Mrs F Whitten
  - c) Environment – Cllr Edmonds (Footpaths) Cllr Lewis (Trees) Joan Monk (Trees)

**9. Disposal of Business from the last Meeting**

- a. Notice Board Bridge Down – The clerk reported that the new notice board is now in use. Keys are held by Cllr Beesty and the clerk.
- b. Bus shelter – The replacement of the glass sheets is still awaited.
- c. Phone line for the parish clerk- This has now been installed. The old number for the parish clerk's office has been retained.
- d. Clerk's Contract of Employment- This has now been signed.
- e. Recreation Ground
  - i. Maintenance ; The Council asked the clerk to write to KCC Landscape Services to ask them to report each maintenance visit made to the Recreation Ground so that a record could be kept of the number of visits made against the number contracted for annually.
  - ii. The Council decided to keep their annual contract for play area inspection with ROSPA rather than participate in a proposed alternative local group parish inspection scheme.
  - iii. The lease for the Exiles Cricket Club was signed for the 2005 season.
- f. Parish insurance renewal- Cllr Hill reported that he had been unable to obtain more favourable quotations from other insurance companies. It was therefore decided to continue to use Allianz Cornhill.
- g. Traffic calming Bridge Hill – Data giving the speeds of cars entering and leaving the village had been received but showed little difference. It was agreed to seek the advice of the Highways Department as to the most effective actions to take to slow traffic on Bridge Hill.

**10. Reports from Representatives to outside bodies**

Report of KAPC meeting – Cllr Beesty circulated the minutes of the KAPC meeting and a draft paper on a Parish Council Environment Policy. It was agreed to discuss this at the next Parish Council meeting.

Report on Little Stour & Nailbourne River & Flood Management Group – Cllr Gulvin circulated a report. It was agreed to ask the Environmental Agency to provide a flood map showing the whole of Bridge so that parishioners could be informed if their properties are designated as being in an area of flood risk.

**11. Notice of Proposed Work to Trees in a Conservation Area**

Ivy House, 14 High Street Bridge - Noted

**12. Matters for Discussion and Action**

- a. **The clerk's telephone directory listing** - Agreed
- b. **Disposal of old fax machine** – Cllr Hill would arrange for this to be given to charity.
- c. **Repair of water meadow bridges** – Deferred to next meeting.
- d. **Clerk's participation in KAPC Training Day** - Agreed.
- e. **Parking and lorry nuisance complaints from parishioners**- It was agreed to write to A Gomez Ltd of Highland Court Farm again to complain about the number of large lorries which get lost in the village attempting to find their depot and to suggest that they improved their signage and instructions to drivers. It was also agreed to write to Mr Dhaliwal of

Bridgeway Stores in an effort to find a solution to the problem of delivery lorries parking on the pavement outside the store.

- f. **80 High Street** : No reply had been received to the Parish Council's letter to the surveyor requesting the requisite notice under the 1996 Party Wall Act. This item deferred to the next meeting.
- g. **Potholes in Higham Lane** – Cllr Beesty reported that the road had been owned by Permit Notice Ltd of Dover Rd. since 1995. The potholes have recently been filled in.
- h. **Recreation Ground** –
  - a) Cllr Lewis reported on a play area he had recently seen in Norfolk which provided a fenced play area with hard standing and large toys such as tricycles and cars. It was decided that there would be problems of supervision, storage and maintenance if such a scheme were to be introduced in the village. It was noted that there were other agreed priorities for expenditure which had been revealed by the recent survey.
  - b) It was reported that the picnic benches would be put out soon.
  - c) Cllr Dobson reported gaps opening in the safety surface of the play area. Cllr Beesty undertook to investigate these and to effect repair if possible.
  - d) It was agreed to put the Recreation Ground on to the agenda for each Parish Council meeting to monitor actions needed for its maintenance.
- i. **Donation to PCC** It was agreed to make a donation of £100 to the PCC towards the production costs of 'On the Nail'.
- j. **Bridge in Bloom** - It was agreed to continue with 'Bridge in Bloom' this year.

13. **Correspondence** -Noted.

14. Letter of authority to transfer funds of £1,000 between the two bank accounts held by Bridge Parish Council - Noted

15. The following receipts were noted;

Allianz Cornhill	- £154.63	Insurance premium rebate
Bridge Football Club	- £150	Recreation ground fees
Junior Football Club	- £ 50	
Bridge Tennis Club	- £100	
Exiles at Bridge CC	- £300	

16. The following items were authorised for payment ( 2 signatures are required on the invoice, cheque stub and cheque)

Payee	Amount	Purpose
Christobel Seath	£380.31	May salary & office allowance
Carol Baker	£380.31	May salary & office allowance
BVH Management Committee	£18.00	Hire of hall for Parish Council & Parish Plan meetings
BVH Management Committee	£40.00	Hire of hall Street Runner April/May 05

The next meeting of Bridge Parish Council will be on Thursday 9<sup>th</sup> June 2005 at 7.30 pm in Bridge Village Hall

The meeting closed at 10. 25 pm.

### **Special Meeting**

A meeting to consider urgent business was convened at the end of the Parish Council meeting. All Councillors listed under 1. above were in attendance.

**17. Notice of proposed work to trees in a Conservation Area**

Red Deer, Bridge Down, Bridge

Remove two yew trees located on the left hand side boundary with Higham Lane.

The Council object to this proposal as the trees are mature and enhance the surrounding area. There would be no objection to trimming or thinning overhanging branches

The matter was dealt with as a special item as a response has been requested by the City Council by 31<sup>st</sup> May 2005.