

BRIDGE ANNUAL PARISH COUNCIL MEETING

Minutes of the meeting of Bridge Parish Council held in the Hunter Room on Thursday 8th May at 7.30 pm.

Present: Cllrs Beer (Vice Chairman 2002/3) , Cllrs, Beesty, Binder, Corfield, Dobson, Edmonds, Esdale (chairman 2003/4), Gulvin, and Hill (vice chairman 2003/4)

1 Apologies for Absence

Selwyn Lewis

2 Election of Chairman for 2003-4

Cllr Esdale was proposed for the post of chairman by Cllr Gulvin and seconded by Cllr Dobson. Cllr Beer left after the election of Cllr Esdale as chairman at 7.40p.m.

3 Receipt of Chairman Declaration of Acceptance of Office

The Parish Council received Cllr Esdale's declaration of acceptance of office.

4 Election of Vice- Chairman for 2003-4

Cllr Hill was proposed for the post of vice chairman by Cllr Edmonds and seconded by Cllr Esdale.

5 Appointment of Sub – Committees

The following councillors and local people were appointed to subcommittees:

- 1) Recreation Ground and Sports Sub Committee- Cllrs Beesty, Corfield and Gulvin
- 2) Streets, footways and lighting- Maurice Smith.
- 3) Environment- Joan Monk, Simon Knights, Cllr Edmonds and Cllr Dobson
- 4) Planning- Cllrs Beinder, Corfield and Hill

6 Appointment of Representatives to Outside Bodies

The following councillors were appointed as representatives to outside bodies:

- 1) Bridge Village Sports Trust- Cllr Gulvin
- 2) Village Hall Management Committee- Cllrs Dobson and Beinder
- 3) Mill Centre Management Committee- Cllrs Edmonds and Gulvin
- 4) KAPC- Cllrs Beesty and Lewis
- 5) KRCC- Cllrs Esdale and Dobson
- 6) Nailbourne and Little Stour River Management Group- Cllr Gulvin

7 Review of Pay and Conditions of Existing Employees

It was **AGREED** to accept the NALC recommendation and increase in clerk's hourly rate from £6.962 to £7.205 from April 1st 2003.

8 Minutes of the meeting held on 10th April 2003

The minutes of the meeting held on 10th April 2003 were confirmed and signed by the Chairman.

9 Parish Appraisal

It was **AGREED** that the clerk would order 9 copies of the information pack 'Parish Plans' for distribution to all councillors. It was **AGREED** to discuss the Parish Plan and Appraisal at the next meeting.

10 Allotments

It was **AGREED** to accept the Southern Water quote of £1607.86 for the provision of a metered water supply to the allotments. It was **AGREED** that the clerk would write to Charley Gooch of FPD Savills to update him on the progress of work at the allotments.

11 Risk Assessment

It was **AGREED** to discuss the draft risk assessment for 2003/4 at the next meeting. It was **AGREED** that the clerk would contact ROSPA to request that they carry out a risk assessment of the playground in July.

12 Clic 4 Bridge

Cllr Hill reported that he had been contacted by Bridge Village School with regard to running the Clic 4 Bridge computer course. It was **AGREED** that Cllr Corfield would liaise

with the school to establish the school's expectations of the Parish Council.

13 Administrative Matters

A It was **AGREED** that clerk would obtain extra copies of page 4.4 and 9 of the bank mandate for Cllr Lewis to complete. It was **AGREED** that Cllr Lewis should complete notification of member interests and declaration of acceptance of office prior to the next meeting.

B It was **AGREED** that the clerk would cancel the annual Standing order to Kent County Playing Field Association. It was **AGREED** by those not on the Village Hall Management Committee to pay the annual village hall insurance for 2001/ 2002 of £614.

C **Authorisation of items for payment:** The following items were authorised for payment:

Payee	Amount	Purpose
Tina Burchell	£358.78	Salary- April 2003
Tina Burchell	50.00	Office allowance- 2003
Tina Burchell	£57.33	Stationery
Tina Burchell	£88.71	Photocopying
Bridge Village Hall MC	£614	2001/2 insurance
Allianz Cornhill	£1507.69	Annual insurance
Shaw & sons Ltd Forms	£23.68	Forms- declaration of interest/ gifts register
Bridge with Patrixbourne PCC	£100.00	Parish magazine
KRCC	£30.00	Annual membership

D **Payments received:** Payments received from CCC£4368, and VAT reclaim £389.82

14 Audit and Budget 2003/4

It was **NOTED** that the clerk has sent a copy the accounts to RBS accounting solutions and Steve Sutton, the internal auditor. Cllr Gulvin **AGREED** to display the accounts at his office from 16th June- 14th July from 10-1 pm weekdays. The external audit is booked for 14th July 2003. It was **AGREED** that Cllr Hill would give a presentation on Concurrent Function Funding and precept funding for the benefit of new councillors at the next meeting.

15 Parish Capital Grants

It was **AGREED** to defer discussions on the Parish Capital Grants for 2003/4 to the meeting in June.

16 A2 Slip Road

It was **AGREED** that the clerk would invite Andy Phillips to speak to councillors about the A2 Slip Road prior to the meeting on 12th June 2003.

17 Village Hall Clock

It was **AGREED** that Cllr Esdale would contact an electrician to arrange the repair of the backlight of the village hall clock.

18 Planning Applications

A **Planning applications received:** The following planning application has been received and is under consideration:

CA/03/00579/BRI- 1 Park View, Mill Lane- conservatory to rear of dwelling

B **Planning applications granted:** The following planning applications have been notified as being granted:

CA/O3/00275/BRI- 36 Western Avenue- single storey extension to rear dwelling

CA/03/00324/BRI- Willows, Patrixbourne road- single storey rear extension to dwelling and chimney stack

CAL03/00030/BRI- 38, High Street, Bridge- two storey extension to rear of dwelling (revised scheme)

C **Applications rejected:** The following planning application has been notified as being rejected. CA/03/00300/BRI- 104, High Street Bridge- single storey rear extension to dwelling.

D **Notices of proposed works to trees in a conservation area:** the following notice of proposed work has been received:

12, Riverside Close- fell diseased apple tree in rear garden

19 Sub Committee Reports

A Footpaths and Trees:

It was **AGREED** that Cllr Edmonds would check the access along CB299 following a report from Jill Thomas that it is blocked by farmers' crops.

B Recreation Ground:

- (i) It was **AGREED** that Cllr Gulvin would contact Exciles at Bridge Cricket Club following a complaint from a concerned parent about the cricketers driving their cars too fast across the recreation ground on Sunday afternoons.
- (ii) It was **NOTED** that a complaint has been received about the footballers using Riverside Close to park their cars.

C Street, Footways and lighting:

- (i) It was **AGREED** that a report concerning the steps to Bridge Down produced by Richard Taylor be circulated for comments.
- (ii) It was **AGREED** that the clerk would contact SERCO with regard to the reports, from Maurice Smith, that Bifron's path is constantly strewn with litter and to request that the green litterbins outside the butchers and the Post office be replaced with heavier more attractive black bins.
- (iii) It was **AGREED** that the clerk would write to Alan Walton to see if he requires any assistance from the Parish Council in persuading Enterprise Inn to repair the fence at the Whitehorse Inn.

20 Other correspondence

- It was **NOTED** that amendment A7/061 had been received for the Canterbury City Council Local Plan.
- It was **NOTED** that a letter had been received from Mrs Whiting of Conynham lane regarding street lighting in Conynham Lane.
- It was **NOTED** that programs of events for Music 2003 had been received from Canterbury City Council
- It was **AGREED** that Cllrs Dobson and Gulvin would prepare a response to the City Council's local plan.

21 KAPC/KRCC MATTERS

It was noted that the next KAPC meeting would take place on 9th July at Tyler Hill Memorial Hall

22 ITEMS FOR DISTRIBUTION AND INFORMATION

The following items had been received and were available for distribution:

- 1 Introductory Guide to the Disability Discrimination Act '95
- 2 No Time to Waste- March 2003
- 3 Canterbury District Transport Plan
- 4 Local Council Review- May 2003
- 5 Draft Walking and Cycling Strategy- comment by June 2003
- 6 Rural Matters- April 2003
- 7 Planning Update- March 2003
- 8 KRCC Rural Community Halls Newsletter- Spring 2003
- 9 Rural News April 2003
- 10 Raise Networks - March 2003

DATE OF NEXT MEETING

The date of the next meeting was confirmed as 12th June 2003 at 7.30pm

Chairman..... Date.....