

Draft Minutes for

BRIDGE PARISH COUNCIL MEETING

Minutes of the meeting held on Thursday 10th March 2005 in Bridge Village Hall

Present: Cllrs Lewis, Beesty, Beinder, Dobson, Edmonds, Esdale, and Gulvin

Apologies: Cllrs Corfield and Hill.

Cllr Lewis introduced Christobel Seath to everyone at the meeting. She will be the new clerk with effect from 1st April 2005.

114. The minutes of the meeting held on 10th February 2005 were amended confirmed and signed by the Chairman.

115. Disclosure of Councillors Interests The clerk was asked to provide everyone with a copy of the last form they had signed, and for the item to be put on the agenda in May and November of each year.

116. Disposal of Business from the last meeting

- a. Notice Board Bridge Down –Cllr Esdale reported that the Notice Board would be finished the next day and delivered to him the following week. Cllrs Esdale and Gulvin will finalise the site for the Notice board and arrange for Serco to install the board.
- b. Bus shelter –Cllr Esdale had received a revised quote for £643 + vat to replace 3 panes of glass.
- c. Cross over at the Allotments – The work had been completed and the invoice was on the agenda for payment.
- d. Hedge/tree trimming – Cllr Lewis had contacted the remaining resident and asked for the hedge to be cut.
- e. Cllr Lewis advised everyone that Christobel Seath would be appointed clerk with effect from 1st April. Cllr Gulvin proposed that she should be paid from 1st March as she had agreed to attend both of the meetings in March and would be receiving training before she took over on 1st April. Cllr Gulvin also proposed that Carol Baker should be paid for April as she was willing to complete the audit for the year ending 30th March 2005. This was agreed.
- f. Noted
- g. Cllr Lewis had written to Ruth Goudie of Kent Highways regarding the parking problems in Filmer Road. Unfortunately it was too late to include this as an item for the current Traffic Regulation review. Ruth Goudie also reported that speed data had been collected on Bridge Hill. The clerk was asked to request the information for discussion at the next meeting.
- h. Newsletter – It was reported that this had been completed, delivered and posted on the web site. Cllr Gulvin advised that he would added the cost of photocopying to the Parish Council account at his office.
- i. To be discussed under matters for discussion.
- j. To be discussed under matters for discussion.
- k. Cllr Dobson reported that Alison Thompson would no longer be carrying out the housing survey in the village. However the survey would now be carrying out by Jennifer Shaw as she is the contact through CCC. Jennifer Shaw has also agreed to give the presentation at the AGM.

117. Reports from Representatives to outside bodies

Canterbury & District Parish Forum Meeting – Cllr Esdale gave a verbal report of the meeting.

118. **Notice to Proposed Work to Trees in a Conservation Area** (for information only)

at

104 High Street, Bridge - Noted

119. **Matters for Discussion and Action**

- a. **Annual Parish Meeting** Cllr Dobson advised that the speaker for the APM would now be Jennifer Shaw.
Cllr Lewis advised councillors that 2 local residents had e-mailed him indicating that they were unable to come to the APM, but that they had concerns about the ideas being discussed with Highways for traffic improvements in the village. Cllr Lewis will speak to both residents.
- b. **Street Lighting** a letter was received from CCC confirming that “Unless you hear further from the City Council you can take it.....that the City Council will assume responsibility for the street lights....as from 1st April.” EDF Energy and Allianz Cornhill Insurance to be advised
- c. Cllr Edmonds handed out the KCC leaflet “**Improving your path Network**”, and asked Cllrs to let her know of any footpaths etc. that the Community Paths project could help with.
- d. **ACRK “Kent Village of the Year Competition”** Cllrs Esdale and Dobson to complete the form before the 31st March deadline.
- e. **Bench** outside the Londis shop. Cllr Esdale had spoken to the shop proprietor, he is in agreement with a new bench being purchase to go outside the shop. The clerk was asked to go ahead and order a bench similar to the one purchase in 2003.
- f. **PC phone line.** Cllrs agreed that the phone line should be retained if possible. Cllr Esdale was asked to liaise with Christobel and BT to see if this can be arranged.
- g. Replacement **Tree Warden** Cllr Lewis offer to take over from Andrew Pearson and share the work with Joan Monk
- h. **Graffiti** Cllr Esdale had reported all the graffiti through out the village to the Police and had been issued with a crime report number. The Police were investigating the report. Cllr Esdale will try to remove the graffiti from around the village, the clerk was asked to contact Highways to ask them to remove the graffiti from the road signs in the village.
- i. **Recreation Ground Inspections** Cllr Gulvin had carried out the inspections since the autumn, he asked for the monthly rota to begin. Cllr Esdale agreed to carry out the checks until the next PC meeting.
- j. **Recreation Ground Fees** the clerk was asked to chase up the outstanding fees, and to send out new agreements and invoices for the following season. The rents are to be included on the October agenda when the budget for the next financial year is discussed.
- k. **Recreation Ground repairs to the play equipment.** Cllr Lewis had received a quote from a local resident offering to undertake the work. This was passed to Cllr Esdale as he is preparing all the additional information requested by CCC to support the application make for funds from the Concurrent Functions Funding for the Village Hall, Recreation Ground and Bus Shelter for the 2005-06 budget.
- l. **Street Warden -** Maurice Smith wished to resign. The clerk was ask to write and thank him for all his good work through out the village. Mr & Mrs Whiten had offered to take over the role. Cllrs Esdale and Gulvin are going to brief Mr & Mrs Whiten.
- m. **Car Parking in Western Avenue** An e-mail had been received from Trish Jarvis regarding plans to change the car parking outside the shops. Cllr Lewis would contact them. Ruth Goudie of Highways is investigating the problem, when she reports back to the PC their findings will be discussed further.

120. **Correspondence** (list attached)

Noted.

Cllr Anderson had received a letter from Kent Energy Centre which he asked Cllr Dobson to bring to the attention of the Parish Council , regarding home energy efficiency. Cllr Dobson will contact their representative and report back to the next meeting.

121 Letter of authorisation to transfer funds of £1000 between the two bank accounts held by Bridge Parish Council. - Noted

122 Letter to Lloyds Bank cancelling the standing order to EDF Energy after 31st March payment- Noted

123 Authorisation of the following items for payment (note that 2 signatures are required on the invoice, cheque stub and cheque):

PAYEE	AMOUNT	PURPOSE
Carol Baker	£ 358.78	Salary February
Allianz Cornhill Insurance plc	£ 46.15	Insurance premium for adding sheds to policy
PKR Services Ltd	£1015.78	Cross over at the allotment (inc. vat £151.78)
Cllr Lewis	£ 70.44	Advertising for clerk
Savills (L&P)	£ 225.00	Recreation Ground Rent
KAPC	£ 409.58	Subscription for 2005-06

124. Cllr Beinder reported that she had attended a meeting at the school, they hoped to encourage the local community to make better use of the school premises.

The next meeting of Bridge Parish Council is on Thursday 14th April 2005 at 7.30pm in Bridge Village Hall.

Meeting closed at 10.15 p.m.