

Draft

Minutes of a meeting of Bridge Parish Council Thursday 8 June 2017 in The Sports Pavilion on Bridge Recreation Ground at 7.30 p.m.

PRESENT Cllrs A Atkinson (Chair), R Atkinson, Hodges, Davies, Fawke, Ferguson and the Clerk (P Wicker)

18/17-18 Apologies for absence were received from Cllrs Dhillon and Dhaliwal and from County Councillor Northey and City Councillor Cook both of whom were subject to purdah restrictions. Cllr Corfield resigned from the Parish Council with effect from 15 May 2017.

19/17-18 Declaration of Interest & Lobbying and written Declarations of Disclosable Pecuniary Interests. There were none.

20/17-18 The minutes of the Parish Council meetings held on 11 May 2017 were confirmed as a true record, signed and dated by the Chair.

21/17-18 Matters arising from the minutes not covered under item 5 of the agenda.

- The Clerk reported that an election is to be held to replace Cllr Corfield. Nominations are due to Canterbury City Council by 16 June (4 p.m.) and the election (if contested) will take place on 13 July 2017.
- Cllr Ferguson asked for a list of all current Bridge Parish Council policies **(Action: Clerk)**.
- Council agreed to purchase ID badges for flood and snow wardens **(Action: Clerk)**.
- Cllr Davies will work with the Clerk on a letter to the school about the proposed fireworks event on November 4 and landownership issues close to the Higham Lane bus stop. **(Action: Clerk and Cllr Davies)**.
- Cllr Davies will clear up the ivy around the acacia trees on the High St.
- KCC need to be alerted to a trip hazard on Laurie's Way caused by recently laid bricks. **(Action: Clerk)**.
- Mr Scullion's recent email was noted. (Mr Scullion is the Bridge Community Support Warden)
- Photos need to be sent to Cllr Cook along with a tree report to be written by Cllr Davies about trees causing concern through lack of maintenance in Churchill Close. **(Action: Cllr Davies)**.
- The Clerk will write to Cllr Corfield about the current state of play regarding the parish newsletter (Cllr A Atkinson will see it through to completion if necessary). **(Action: Clerk)**.
- The Clerk reported that previous actions on the bridge over the Nail Bourne, the tender for work on Green Court and the updating of the Emergency Plan had been put on hold due to pressure of work since the last meeting. They will however be revived.
- A response from the owner of the Londis stores is awaited on the siting of the proposed defibrillator, which is to be purchased by the Clerk on behalf of the Parish Council through a KALC discount scheme. **(Action: Clerk)**.
- A response is awaited from the Clerk at Bekesbourne about the weight limit signs in the lay by.
- Final parish copies of the Mill Centre leases (now signed) are awaited and have been paid for by the Parish Council.

22/17-1 Disposal of business from the last meeting

Recreation Ground:

- The list of jobs was reviewed and revised. The resulting list is to be circulated to members of the recreation ground committee. A letter is to be sent to the BVST about publicity of the pavilion/ further insulation and the state of the changing rooms. The Clerk reported that the next formal playground inspection will take place in July 2017. Council agree to purchase a new bench to replace the concrete bench. The Clerk will provide prices based upon the previous model of bench provided in the children's play

area. Cllr Davies will bring forward proposals to relocate the youth shelter to the July meeting. **(Action: Cllr Davies and Clerk).**

Neighbourhood Plan:

- Cllr Atkinson reported on two recent meetings (minutes of which have been published on the dedicated website). In discussion which followed it was agreed that all Cllrs would assist with the distribution of the Housing Needs Survey, one copy of which will be supplied to each household. The survey will be uploaded onto the Neighbourhood Plan website. **(Action: All).**

Village Fayre July 8: Council thanked Cllr Dhaliwal for her report and her work on this event.

24/17-18. Reports from Representatives to Outside Bodies.

The Chair attended the AGM of the Bridge Village Hall management committee on 25 May 2017. His report focused on financial arrangements, the accounts presented at the meeting and proposed building works envisaged in the Hall to be undertaken by the Bridge Village Hall Management Committee. Discussion followed on the status of the trust deed dated 1960.

23/17-18 Matters for discussion and action

- a. Council agreed to receive the PKF Littlejohn **annual audit return for the financial year 2015-2016** and noted that there are no outstanding issues.
- b. The governance statement contained within the Annual Parish Return for 2016-2017 (Section 1 of the form) was approved and signed by the Chair.
- c. The **accounting statement on the Annual Return for 2016-2017** (Section 2 of the form) was approved and signed by the Chair and Clerk.
- d. Council accepted and approved the **report of the internal auditor for 2016-2017**.
- e. Cllr Fawke agreed to price up non parking signs for the private property areas in Western Avenue. The entire Council was in favour of this action. Cllr Fawke will consult with local experts and suppliers as to the cost and practicability of installing wi-fi in the village hall. The Clerk will purchase the necessary equipment to ensure compatibility between IT devices to enable projection to take place in the village hall. **(Action: Clerk and Cllr Fawke).**
- f. Cllr Atkinson reported on the forthcoming meeting (Tuesday 13 June 2017) with KCC highways (within the Joint Transport Board) about drainage in the village. Cllrs are encouraged to provide the Chair with a list of any outstanding Highways jobs which he could raise at that meeting (in addition to the known defects in Union Rd and Conyngham Lane). Cllr Fawke updated the meeting on the parking sign outside the hairdressers on Western Avenue. Rubbish on the old oil depot site has been removed.
- g. Council learned that there is unlikely to be a **co-option to** arrange as there is likely to be an election.
- h. The Clerk thanked Cllrs for returning their written requests **for Dispensations for Councillors to discuss proposed housing site allocations**. This regularises the existing dispensation granted in April 2016.
- i. Cllr Atkinson alerted the meeting to the forthcoming **Community Governance Review** to be held on 26 June 2017. Cllr Ferguson will also attend. The Clerk will send the web link to the background papers. Discussion took place as to how to respond to the consultation and the nature and purpose of the review.
- j. The motion proposed by Cllr Ferguson (as published in the agenda as item 7 k) was seconded by Cllr Davies. After wide ranging discussion, a vote was taken. 2 councillors voted in favour (Cllrs Davies and Ferguson), three councillors voted against (Cllrs A Atkinson, Hodges and Fawke). Cllr R Atkinson abstained. Although the motion did not pass, the Chair undertook to take the points raised in the debate and also in the motion itself to the Neighbourhood Plan Committee for them to decide how they wish to respond.
- k. The motion proposed by Cllr Ferguson (as published in the agenda as item 7 l) was discussed. After considerable debate the motion was amended to read as shown below in red font. This motion was agreed to unanimously.

Bridge Neighbourhood Plan Committee *is* requested to consider and advise Bridge Parish Council on:

- a) inclusion in the Neighbourhood Plan the site of proposed village hall and access and inter-play with other existing community facilities.
- b) inclusion in the Neighbourhood Plan brownfield sites available for development now and prospectively.
- c) by engagement with our community and infrastructure providers (utility companies, transport infrastructure providers, KCC highways and local health commissioners) and local planning authority, identification and confirmation of what additional essential infrastructure may be needed to enable development proposed in neighbourhood plan to be delivered in a sustainable way; how any additional infrastructure requirements might be funded and delivered; what impact infrastructure requirements may have on viability of Neighbourhood Plan proposals and therefore its delivery and likely impacts of proposed site allocation options or policies on physical infrastructure and on the capacity of existing services, as appropriate.
- d) future Neighbourhood Plan work plan, activities (to include key project milestones and target dates), chairing and arrangements for management of meetings e.g. terms of reference, quorum, reporting and community engagement.

- I. Council then discussed the following motion from the Chair (item 7 m on the agenda):
“Bridge Neighbourhood Plan committee continue their work towards the completion of the Neighbourhood Plan and that they should bring an interim report to Bridge Parish Council’s September meeting. “ This motion was carried by a majority of 5 to 0 (with one abstention –Cllr Ferguson).

25/17-18 The Correspondence list for June 2017 was noted.

26/17-18 Receipts as indicated on the agenda were noted

27/17-18 The following items for payment were authorised:

Payee	Amount	Purpose
Philip Wicker	£617.71	Salary
The Post Office	£173.53	Tax and National Insurance
Sturry Parish Council	£209.60	Handyman expenses
MAS seeds	£25.40	Wild flower planting
Kent county playing fields association	£20	Subscription for 2017
Big Prop	£195	Village Fayre 8 July
The Post Office	£105.07	Tax arrears for 2016-2017 financial year
Mrs G Davies	£33.28	Plants for the sensory garden
Wicksteed	£9,815.10	Swing and climber (purchase and installation)
Philip Wicker	£37.00	Petty cash top up.
Kent Environment and Community network	£1,000.00	Legal challenge to Mountfield development
Richard Nicholson	£300.00	Music for 8 July fayre
Ian Sargent	£230.00	2 cuts and strims

28/17-18 Points of Information:

- The Mountfield legal challenge is due to heard on 25/26 July
- Planting under the village sign can now proceed
- Residents may be contravening planning regulations by installing satellite dishes on High St frontages
- New fences in the fields adjacent to Bourne Park suggest sheep may soon be more widespread.

The meeting concluded at 10.10 p.m.

**The next meeting of Bridge Parish Council will be on
Thursday, 13 July 2017 at 7.30 p.m. in Bridge Village Hall**