

BRIDGE PARISH COUNCIL MEETING

Minutes of the meeting of Bridge Parish Council held in the Hunter Room on Thursday 12th June 2003 at 7.15 pm.

Present: Cllrs, Beesty, Binder, Corfield, Dobson, Edmonds, Esdale (chairman 2003/4), Gulvin (arrived late at 7.45pm), and Hill (vice chairman 2003/4)

Prior to the meeting City Councillor Bill Oakey introduced himself to the New Parish Council and discussed ways in which he and the council might work together in the future.

23 Apologies for Absence

There were no apologies for absence.

24 Minutes of the meeting held on 8th May 2003

The minutes of the meeting held on the 8th May were confirmed and signed by the Chairman.

25 Parish Appraisal

It was **AGREED** that Cllrs Esdale, Beinder, Corfield and Dobson would form a working group to set up a committee, which would subsequently produce a Parish Appraisal. The Parish Council will subsequently have two places on the committee. Several parishioners have also expressed an interest in assisting.

26 Risk Assessment

It was **AGREED** to adopt the Bridge Parish Council Risk assessment for 2003/4. It was **AGREED** that this would be reviewed and updated regularly.

27 Parish Capital Grants

It was **AGREED** to defer discussions on the Parish Capital Grants for 2003/4 to the meeting in July. It was **AGREED** that the clerk would request a revised quote for a street light in Conyngham Lane from Seeboard.

28 Cllr Gulvin arrived after discussions about Parish Council Capital Grants.

29 Steps to Bridge Down

It was **AGREED** that the clerk would write to KCC and ask about the long and short term plans for repairs to steps at Bridge Down. It was **AGREED** that Cllr Beesty would obtain information about any accidents that had taken place in the past on the steps to Bridge Down and to whom claims for damages had been made. It was **AGREED** that the clerk would write to KCC to ask who is responsible for cleaning the pathway at the top of Bridge Down and the footpath at Bridge hill. It was **AGREED** that the clerk would write to thank Richard Taylor for producing the report regarding the steps to Bridge Down.

30 Concurrent Functions

Cllr Hill gave a presentation on the main sources of income for the Parish Council.

31 Representation from Andy Phillips regarding the A2 Slip road at Bridge

Andy Phillips talked about plans to improve the use of the Canterbury Bypass and to take traffic off the ring road in Canterbury. Andy reported that plans involved improving the use of all 3 slip roads around Canterbury. It was noted that Bekebourne Parish Council had requested a joint meeting with other local parishes to discuss traffic calming plans.

32 Planning applications:

i Planning applications received: the following planning applications have been received and are under consideration:

CA/03/00664/BRI- 34, Conyngham Lane- 2 storey side extension, single storey side and front extensions and roof extension to incorporate 3 dormer windows

CA/03/00657/BRI- 18, Bridge Down- two storey extension including garage to side of dwelling

CA/03/00748/BRI- The Purlins, Meadow Close, Bridge- replacement greenhouse

ii Planning applications granted: the following planning application has been notified as

being granted:

CA/01/00557/BRI-Renville Farm, Bridge- conversion of 3 agricultural buildings to 4 dwellings and erection of garage store and erection of 2 additional dwellings.

- iii Applications rejected: No applications were notified as being rejected.
- iv **Notices of proposed works to trees in a conservation area:** the following notice of proposed work has been received:
Fell three Leyland Cypress at the Dell, Bridge
Work for which a tree preservation order is not being served:
Fell one young ash tree from corner of garage and one young ash from rear boundary and remove 3 smallest stems from multi stem walnut to rear of garage- 3 Meadow Close, Bridge

33 Reports from Representatives to outside bodies

- i KAPC
- ii KRCC
- iii Bridge Village Hall Management Committee
- iv Mill Centre- Cllr Esdale reported that he had received a letter from Chris Maclean of the Plough and Harrow stating that:
 - 1) John Thackray has resigned as the village scout leader. It was **AGREED** that the clerk would write to him to thank him for his hard work with the scouts. It is hoped the scout group will restart after Xmas.
 - 2) There are plans underway to start a youth group at the Mill Centre for 10-16 year olds. Chris Maclean has requested £200 from the Parish Council to cover the insurance, police checks and affiliation fees for the youth club.
- vi Nailbourne and Little Stour River Management Group- Cllr Gulvin reported that the RMG is still trying to arrange a meeting with southern water to discuss drains and sewerage issues.
- vii Bridge Village Sports Trust- Cllr Gulvin reported that an application has been received from Bridge Village football team (16-19 year olds) to use the recreation ground on Sunday Mornings. It was **AGREED** that the annual fee to the Parish Council would be set at £150.

34 Reports from Sub Committees

Footpaths and Trees:

- (i) Cllr Edmonds reported that CB299 was not blocked by farmers' crops.
- (ii) Cllr Dobson reported that a tree meeting had been held on 10th June 2003 and that Andrew Pearson had been recruited as a new tree warden.

Recreation Ground:

- (i) It was **AGREED** that the clerk would enquire about the availability of the mobile skateboard ramp from Canterbury City Council.

Street, Footways and lighting:

- (i) It was noted that Steve Howell of KCC Bridges has agreed to provide further splash boards on the footbridge at Mill Lane.
- (ii) Cllr Esdale reported that a cyclist had run into a car after exiting the footpath between Filmer Road and Union Road. It was **AGREED** that the clerk would write to KCC to request that a) half barriers be placed at each end of the pathway b) that a t bar be used to stop cars parking at the Union Road end, and that c) a white chevron with posts on each side be used to stop cars parking at the Filmer Road end.
- (iii) Cllr Esdale reported that there was a problem with dog fouling along the pathway between Filmer Road and Union Road. It was **AGREED** that clerk write to KCC to ask that the pathway be cleared of nettles and that dog fouling signs be displayed.
- (iv) It was noted that Maurice Smith had received a letter from Canterbury City Council regarding increasing the frequency of street cleaning at the town hill lay by to 3 times per week. It was noted that Ian MacKenzie of Canterbury City Council is to provide a rubbish bin at Townhill.

35 Allotments

It was noted that an allotment society meeting is to be held on 18th June at 7.30pm in the Hunter Room. It was noted that Cllr Dobson and Tony Walder are to meet with Charley Gooch on 20th June to discuss any outstanding matters relating to the allotments.

36 Repair Whitehorse Notice board.

It was **AGREED** that Cllr Esdale would contact a local carpenter to repair the notice board outside the Whitehorse.

37 Quality Parish Council

It was **AGREED** to initiate the process to become a quality parish council.

38 Election Results

It was **AGREED** that the clerk would write to Canterbury City Council with regard to the delay in publicising Election results. It was agreed that the clerk would contact KAPC with regard to mechanism for publicising candidates in the future.

39 Standing Orders Working Group

It was **AGREED** that Cllrs Esdale, Lewis and Edmonds would form a working group to review the standing orders.

40 Publicity Working Group

It was **AGREED** that Cllrs Esdale, Dobson and Corfield would form a working group to review ways of publishing the parish council activities in the village. It was **AGREED** to write an article about the new Parish Council members for the Parish magazine.

41 Change venue of parish meeting

It was **AGREED** to change the venue of the Parish meetings from September to the main hall for a six-month trial period.

42 Street Light Bifron's Path

It was **AGREED** to approve the expenditure of £300 to Canterbury City Council for legal fees and also any costs that might be incurred by the Whitehorse Inn and Enterprise Inns for the installation of the streetlight along Bifron's Path.

43 Cllr Gulvin departed at 10.10pm

44 Clic 4 Bridge

Cllr Corfield reported that Bridge Village School intended to run a ten-week computer course in September, which would be staffed by 2 tutors and would cost £75 (paid in advance).

45 Authorise the sealing of documents

- 1) The chairman and the clerk to signed the Exciles at Bridge agreement.
- 2) It was **AGREED** to authorise the external audit forms at the next meeting once Cllr Esdale had seen the statement of accounts produced by RBS accounting solutions. It was noted that the audit notice had been put up on the notice board outside of the Whitehorse Inn on June 2nd 2003.

46 a) Authorisation of items for payment: The following items were authorised for payment:

Payee	Amount	Purpose
Seeboard- Contracting services-	£234.32	Maintenance and repairs for April/ May-
Southern Water	£1607.86	Allotments
Tina Burchell	£50.00	Office allowance May
Tina Burchell	£311.11	Salary- May
Tina Burchell	£0.85	Travel – May
Tina Burchell	£0.81	Stationery May
Tina Burchell	£5.76	Stamps May
Tina Burchell	£14.68	Photocopying- April
KAPC-	£6.00	Good Councillors Guide (6 copies)
Seeboard- Power	£5.94	Underpayment of standing order £5.94 for April.
Seeboard- Power	£99.81	Power supply charges for May

Richard Taylor-	£2.26	Photocopying
Seeboard- Contracting services-	£117.14	It was AGREED to raise a cheque only if this amount is not paid by Standing Order in June.
Seeboard- Power- June-	£99.81	It was AGREED to raise a cheque only if this amount is not paid by Standing Order in June.

- b) It was noted that the following payments had been received of £300 from Exciles at Bridge Cricket Club (fees 2003) and £12600 from Canterbury City Council (precept)

47 **ITEMS FOR DISTRIBUTION AND INFORMATION**

The following items had been received and were available for distribution:

- a) TCG Newsletter- April 2003
- b) Raise Regional Network- 14th April 2003
- c) The Playing Field- Spring 2003
- d) Kent CPRE Voice- Spring 2003
- e) Time and Tide
- f) Kent Downs AONM Management Plan Draft- respond by June 30th
- g) Proposed alterations to Regional Planning Guidance South East- Energy Efficiency and Renewable Energy- respond by 29th July 2003
- h) Kent Environment Strategy
- i) Parish Forum Newsletter- June 2003
- j) Good Councillors Guide (7 copies only)

48 **DATE OF NEXT MEETING**

The date of the next meeting was confirmed as 10th July 2003 at 7.30 p.m.

Chairman.....

Date.....