

## **BRIDGE PARISH COUNCIL MEETING**

Minutes of the meeting held on Thursday 8<sup>th</sup> July at 7.30pm in Bridge Village Hall

Present: Cllrs Lewis, Beesty, Beinder, Corfield, Dobson, Edmonds, Esdale, Gulvin and Hill

**49. The minutes of the meeting held on 10<sup>th</sup> June 2004 were confirmed and signed by the chairman**

### **50. Disposal of Business from the last meeting**

- a. Agreed not to consider volunteers for the **Kent Volunteer awards 2004**.
- b. **Recreation Ground Sub Committee** to agree risk assessment, and draw up a list of regular checks to be carried out weekly on the Bridge Recreation ground. Mr Taylor has offered to undertake these checks when the list is available. Chairman accepted his offer. Proposal of checks to be carried out to be brought to the next meeting.
- c. Agreed to order two 5ft pre treated **picnic benches** and stainless steel stakes for the recreation ground at a cost of £125 and £25 each plus VAT. Delivery £25. Delivery contacts to be Cllrs Esdale and Gulvin.
- d. **Bridge Down Notice Board**- Revised quote from JK Property Services to build a notice board had not been received. It was agreed to obtain a quote from SERCO to install the notice board.
- e. **Grit Bin at Bridge Down** In the absence of anyone willing to have a grit bin on their land the PC are unable to take this idea further. The recommendation of the council is that residents take their own action.

### **51. Reports from Representatives to outside bodies**

- a. Received the report from Cllr Hill about Parish Contributions Scrutiny Review meeting on 17.6.04. . When Street Lighting is returned to CCC the insurance premium will be reduced by £600.00.
- b. Received the report from Cllr Esdale about Street Monitoring Meeting.
- c. Little Stour Management Group – Cllr Gulvin to attend the next meeting and report to the PC in September.

### **52. Reports from Advisory Committees**

#### **a. Environment: Footpaths & Trees**

##### **i. Notice of Proposed work to trees in a conservation area**

Silver Birches, Patricbourne Road, Bridge – Fell One dead silver birch tree, fell one elder and reduce the crown and thin one Lime tree – passed to Joan Monk

Tanglewood, Patricbourne Road, Bridge – Fell large Cyprus tree in close proximity to front of property – passed to Joan Monk.

Little Bridge Place, Mill Lane, Bridge, - Fell Ash tree in the field to the right of Little Bridge Farm as a result of storm damage – passed to Joan Monk.

### **53. Matters of Discussion and Action**

- a. Christmas Tree Lights - Cllr Esdale proposed we use a specialist event insurer for the project, he will look into for next meeting.
- b. It was agreed to accept the quote of £150 plus VAT to strim the grass between the footpath and the river 5 times per year from KCC grounds.
- c. It was agreed that the Youth Group could use the recreation ground every other Tuesday night through the summer months.
- d. Letter received from Cllr Lewis about chairmanship.
- e. It was agreed to provide materials and safety equipment for Richard Taylor whilst he undertakes the repainting the equipment at the play area if permission is granted from Allianz Cornhill. To be discussed with recreation committee.
- f. The Parish Council discussed the implications of the planning application with a view to whether the land could be used in the Parish Plan for something else, i.e. social housing. It was agreed that this was not an appropriate time to consider this.
- g. Accepted Richard Taylor's offer to undertake an inspection of the condition of wooden surfaces, like benches at the recreation ground not covered by his previous survey.
- h. Discussed and agreed how the judging for the Bridge in Bloom Competition will be organised.

#### 54. Correspondence

- a) The Countryside Agency – map of registered common land and open country for SE England.
- b) Martin Sollis of Street Scene, confirming that the green bins in Bridge will be replaced, and a new bin has been ordered for the bus shelter.
- c) Catalogue from Playdale for adventure trails and basket ball hoops – passed to the Recreation Committee.
- d) Environment Agency – Flood warning update – passed to Cllr. Gulvin.
- e) E-mail from Cllr Anderson about phone masts – to be circulated. Question to go on web site – Cllr Esdale to organise.
- f) Request to park a Fish and Chip van along side the recreation ground on Monday evenings – Thank the person for notifying the PC, who are not in a position to object.
- g) Canterbury District Local Plan – First Review Public Local Enquiry Cllr Esdale to complete questionnaire and return by 27<sup>th</sup> July.

55. Noted the receipt of £1974.48 from the Inland Revenue for T Burchell's maternity pay from July to December 2004.

56. Noted that Steve Sutton, internal auditor, has approved the accounts subject some minor amendments

#### 57. Sealing of documents

- a) The Clerk's one year contract from 1<sup>st</sup> July 2004 It was agreed to defer the signing of the contract until the next meeting, until both the clerk and the parish council had been given the opportunity to make any amendments.
- b) Cllr Lewis's declaration of acceptance of office was signed.

58. Letter of authorisation to transfer funds between the two bank accounts held by Bridge Parish Council, deferred as the bank had transferred funds incorrectly, The clerk will speak to Tina before she goes on holiday.

59. Parish Accounts 2003/4 produced by RBS Accounting Solutions/Annual Return for Audit Commission signed by the Chairman.

60. PAYE year-end return 2003/4 handed to councillors who had claimed mileage above 40p a mile.

61. The following items were authorised for payment:

| PAYEE                         | AMOUNT   | PURPOSE                                       |
|-------------------------------|----------|---|
| Wragge and co                 | £1352.02 | Legal fees- Bifrons street light              |
| Tina Burchell                 | £358.78  | Salary June 2004                              |
| Petty Cash                    | £25.44   | Stamps, stationery                            |
| Seeboard Contracting Services | £18.93   | Maintenance outstanding VAT July              |
| Seeboard Energy               | £99.83   | Lighting costs June 2003                      |
| Tina Burchell                 | £332.17  | Maternity pay July (post date to August 2004) |
| Carol Baker                   | £369.08  | Pay July (post date to August 2004)           |
| Britannic Outdoor furniture   | £378.35  | 2 benches for recreation ground               |
| BT                            | £50.95   | PC Telephone bill                             |
| RBS Accounting Solutions      | £229.12  | Preparing Accounts to 30/03/04                |

**The next meeting of Bridge Parish Council is on Thursday 9<sup>th</sup> September 2004 at 7.30pm in Bridge Village Hall.**