

BRIDGE PARISH COUNCIL MEETING

Minutes of the meeting of Bridge Parish Council held in the Hunter Room on Thursday 10th July 2003 at 7.30 pm.

Present: Cllrs, Beesty, Binder, Corfield, Dobson (arrived at 8.45p.m.), Edmonds, Esdale (chairman 2003/4), Gulvin, and Hill (vice chairman 2003/4), Cllr Lewis

49 **Apologies for Absence**

There were no apologies for absence.

50 **Minutes of the meeting held on 12th June 2003**

The Parish Council agreed the following amendments to the minutes:

Minute no 39. It was **AGREED** that Cllrs Esdale, Hill, Lewis and Edmonds would form a working group to review the standing orders.

Minute no 40. It was **AGREED** to write an article about the new Parish Council members for the Parish Newsletter.

51 **Authorise the sealing of documents**

- 1) Cllr Esdale and the clerk authorised the external audit return and statement of accounts produced by RBS accountants.
- 2) Cllr Esdale authorised the Seeboard Energy direct debit quarterly payments form. It was noted that the standing order facility is no longer available since Seeboard merged with the London Electricity Group.

52 **Disposal of Business from the last meeting**

- 1) **Parish Council capital grants.** It was agreed to defer the discussion about the parish capital grants until the arrival of Cllr Dobson
- 2) **Election results.** It was noted that the clerk had received a letter from CCC regarding the delay in publicising elections results. It was noted that KAPC have advised against the Parish Council Publicising candidates in future elections, except for in the parish magazine.
- 3) **Mill centre Youth Club.** It was agreed to cover the costs of £200 to set up the Mill Centre Youth Club once the club has started.

53 **MATTERS FOR REPORT**

a.Planning applications

i.Applications received:

CA/03/00875/BRI- 1 Renville New Cottages- two storey side extension to side of dwelling

CA/03/00850/BRI- 1 Bourne View – car port to side of detached garage

ii. Applications granted:

CA/03/00579/BRI- 1 Park View, Mill Lane Bridge- conservatory to rear of dwelling

CA/03/00657/BRI- 18 Bridge Down- two storey extension including integral garage to side of dwelling

CA/03/00210/BRI- land adjacent to the Willows, Patricxbourne Road- erection with dwelling with associated parking

iii. Applications rejected: no applications were notified as being rejected.

iv. Proposed works to trees in a conservation area:

Waylands, Town Hill Bridge- fell diseased cherry tree in centre of garden, reduce the height of 2 poplars to previous cutting point along the border with the firs. Reduce height to previous cutting point and thin plane trees by 'the Firs'. Reduce height of poplar tree by house to previous cutting points and remove growth onto road. Remove Lower branches of walnut tree, which borders Town Hill.

vi. Phone masts: Proposed Vodafone Base Station on Bekesbourne Road- Waldon Telecom

vii. Planning Customer Service contact number: It was noted that a planning customer service contact number is available from 8.30-5.00pm Monday to Friday on 01227 862178

b. Reports from Representatives to outside bodies.

- i. **KAPC.** It was agreed to join the Country Eye Scheme. It was agreed that the parish council would support any other parishes that might object to Owendon applying for a license to fill the void quarry at Bekesbourne/ Wingham with inert material. It was agreed that the publicity group would contact the City Council with regard to linking the village website to the City Council's website. It was noted that KAPC would meet next on 8th October.
- ii. **Nailbourne and Little Stour River Management Group.** Cllr Gulvin reported that Southern Water would be undertaking a survey of drains in the village. It was AGREED that the clerk would inform Southern Water that the drain on Western Avenue end of Saxon Road intermittently blocks up.
- iii. **Parish Council Police Forum.** It was AGREED that an alphabetical rota be drawn up of Parish Council representatives to attend quarterly meetings of the Parish Council police Forum. Cllr Beesty agreed to attend the meeting on 23rd September 2003 and Cllr Corfield on 8th June 2004. It was agreed that Cllr Esdale would circulate the minutes of the meeting.
- iv. **Allotments.** It was AGREED that Cllr Dobson would be the Parish Council's representative to the allotment society.

c. Reports from sub-committees

i. Environment: Footpaths & Trees

- ii. It was AGREED that the clerk would write to Kent County Council to ask for a sign to mark pathway CB304 from Pett Bottom Road.

iii. Recreation Ground

- 1) It was noted that the hire fee for the CCC mobile skateboard ramp is £250 per 3 hours. A hard area the size of a tennis court would be required.
- 2) It was AGREED that a slide bolt would be placed over the door of the shed at the recreation ground.

iii. Streets, Footways and Lighting

- 1) It was noted that Kent Highways has repaired the steps to Bridge Down and cleared the vegetation on the footway to Bridge Hill and the carriageway bank on the other side. It was noted that the cleansing of the steps at the top of Bridge Hill has been passed onto street cleansing. Cllr Beesty reported that that previous injury claims had been paid by the compensation department of Canterbury City Council.

Cllr Dobson arrived at 8.45pm

- 2) It was noted that the clerk has a supply of sticky penalty notices for dog fouling.
- 3) It was noted that Kent Highways has removed the temporary blocks outside at the junction of Highham Lane and Bridge Hill.
- 4) It was **AGREED** that the clerk would write to Canterbury City Council to request that an extra bin be placed at the recreation ground beside that dog fouling sign.
- 5) Maurice Smith reported that litter accumulates in the gap between the fence and pavement by the first house on the left leaving the Red Lion and heading along the Patrixbourne Road. It was **AGREED** that the clerk would write to the managing agent to ask that they clear the gap.
- 6) **Bifron's street light-** It was AGREED that Cllr Esdale would approach the new tenants of house 4, Riverside Close to see if they would consider having the street light in their garden.

- 54 **Rural Youth Bus and Youth Group-** Cllr Dobson advised that 1) the rural transport grant is still available and 2) Bridge Youth Group is still on schedule for summer 2003. The Rural Youth bus could be used to enhance the facilities of the Youth Group.
- 55 **Kentish Stour Countryside Project-** It was noted that a meeting is to be held on 16th July 2003 at Tyler Hill Memorial Hall to discuss establishing Wildlife sites.
- 56 **David Waters**
It was agreed to pay David for 6 hours work at £6 per hour. It was agreed that Cllr Hill would visit David and ensure he completes a P46 and to see if he would like to continue working for the Parish Council. It was agreed to pay any outstanding National insurance and tax contributions once a completed P46 form has been received.
- 57 **Return cheques-** It was decided that the clerk would ask other larger parish council's if they use the return cheque facility. It was agreed to defer making a decision to the September meeting.

- 58 **Parish Council capital grants.** It was agreed to apply for £4500 for the continued establishment of the allotments and £1394.74 for an additional streetlight along Conyngham Lane.
- 59 **Allotments-** Cllr Dobson reported that an inaugural meeting of allotment holders had taken place on 18th June. Cllr Dobson reported that Charles Gooch of FPD Savills had asked the Parish Council to contribute half towards the costs of installing sheds on the allotments. It was agreed that Cllr Gulvin would investigate lockable taps for the standpipe at the allotment. It was agreed that the clerk would withdraw the request for further standpipes on the allotments until quotes had been obtained.
- 60 **Petty cash.** It was agreed to set up an 'Imprest' petty cash system for the purchase of day-to-day items like stamps. It was agreed to set the float at £50.
- 61 **Filing.** It was agreed that Cllrs Beinder, Dobson and the clerk would form a working group to update the Parish Council's filing system. It was agreed that the clerk would obtain quotes for filing cabinets.
- 62 **New Close.** It was agreed that the Parish Council would not be able to assist the concerned resident of Conyngham Lane in putting up a sign to direct people to the New Close.
- 63 **Newsletter-** The final draft of the newsletter was agreed for printing.
- 64 **Standing Orders.** It was agreed that the clerk would contact NALC to see if they have an electronic version of standing orders that the standing orders working group could amend. It was agreed that the clerk would contact KAPC to see if the Parish Council must submit amended standing orders to the city council. It was agreed that in future the planning subcommittee would meet at 7pm prior to the main council meeting.
- 65 **Bench along the river at the Broadway.** It was agreed that the clerk would order a new bench like the one outside the post office.
- 66 **Authorisation of items for payment.** The following items were authorised for payment
BVHMC- Hunter Room hire 18th June 2003- £3.00
David Waters- £36
BT clerks phone line and rental- £57.31
Society of Local Clerks- 2 copies of Governance and accountability in local councils (one with ring binder. One copy for internal auditor) £ 28.98
John Hill- postal charges £1.06 and mileage £1.76. Total £ 2.82
Tina Burchell- Clerks salary- June - £308.78
Tina Burchell- Clerk's office allowance June- £50
Tina Burchell- Reimbursements June- £5.29 (£4.00 stamps, £1.29 envelopes)
Clerk's salary – July- £319.08. It was agreed to pay in August as there is not a Parish Council Meeting in August
Clerk's office allowance- July- £50.00. It was agreed to pay in August as there is not a Parish Council Meeting in August
W. Daniels- £35- wiring of village hall clock
Petty cash float- £50
67. **Next Meeting** It was agreed that the date of the next meeting would be Thursday 11th September 2003 at 7.30 p.m. in the village hall.